

Evaluation Procedures of Bachelor's thesis Award

1. Applicable regulations: [National Taiwan University Directives for the Selection of Undergraduate Thesis Award Winners](#)
2. Administration unit: Undergraduate Academic Affairs Division in the Office of Academic Affairs
3. Processing time: April to June every year
4. Quotas

Part I	Department recommended Candidate	2 candidates at most
Part II	Excellence Award	No limited (approved by college)
	Dean's Award	
	Fu Ssu-nien Undergraduate Thesis Award Candidate	1 candidate may recommended by college
Part III	President's Award	No limited (approved by Fu Ssu-nien Undergraduate Thesis Award Selection Committee)
	Fu Ssu-nien Undergraduate Thesis Award	
		6 awardees at most

*All awardees shall be presented with a certificate, a cash prize is included to the awardees of Fu Ssu-nien Award and the President's Award.

5. Application document

➤ For undergraduate student

Apply form of Bachelor's thesis award	Online apply starts at April 1 st every year
Evaluation record of bachelor's thesis defenses	3 examination committee members including advisor
Bachelor's thesis format	Including accreditation of thesis from examination committee member
Collaborator certificate of bachelor's thesis	Only necessary for collaboration research

➤ For administration units

Bachelor's Thesis Award commend list	Department
Awardees list of Excellence Award and Dean's Award	College

Candidate list of Fu Ssu-nien undergraduate thesis award

Awardees list of Fu Ssu-nien undergraduate thesis award

The Office of
Academic Affair

National Taiwan University Bachelor's Thesis

Authorization

National Taiwan University Library Thesis Submission
Certificate

Library

6. Procedure

*The date may be postponed due to holiday.

From April 1st

Start to receive application on

Bachelor's Thesis apply and review online system

<http://www.aca.ntu.edu.tw/reg/statistics/paper.asp>



April 1st to April 30th

Submit following documents to respective department

1. Apply form of Bachelor's thesis award
2. Thesis which reviewed by respective department (both softcopy and 3 hardcopies included)
3. Accreditations of thesis from 3 examination committee members
4. Recommendation letter from advisor
5. Collaborator certificate of bachelor's thesis



May 1st to May 10th

First phase review

Department review committee draft 2 candidates at most.
And submit review record and documents of candidates to
respective college

*Ranking is necessary if there is more than 1 candidate



May 11th to May 25th

Second phase review

College review committee shall determine

- Awardees of Excellence Award and Dean's Award

- 1 candidate at most for Fu Ssu-nien Undergraduate Thesis Award

And submit related documents to the Office of Academic Affair for approval.



Early June
Third phase review

The Fu Ssu-nien Undergraduate Thesis Award Selection Committee shall convene to review the candidates.
Candidates shall have a 5-7 minutes presentation on the spot.

Committee shall determine

- Awardees of Fu Ssu-nien Undergraduate Thesis Award for 6 at most
- Several awardees of President's Award
- Awardees of Dean's Award in accordance with committee's review



Before late July

The awardees of Fu Ssu-nien Undergraduate Thesis Award and President's Award shall done procedures as follow

- Submit thesis to NTU library
- Related procedures of cash prize