

NATIONAL TAIWAN UNIVERSITY

Regulations for Second Degree Bachelor of Science in Nursing Recruitment

November 7, 2017 Passed by the 2nd Meeting of NTU Student Recruitment Committee,
Academic Year 2018-19

December 6, 2017 Amended in accordance with the review from the Ministry of Education via
official letter Tai Chiao Kao (4) Tzu No. 1060165241

- Article 1 National Taiwan University (NTU) formulates the NTU Regulations for Second Degree Bachelor of Science in Nursing Recruitment ("the Regulations") in accordance with Article 24 of the University Act, Article 19 of the Enforcement Rules of the University Act and the Directions for Reviewing University Enrollment Stipulations to handle matters relating to student recruitment for the personnel need of postgraduate education and Nursing.
- Article 2 The Second Degree Bachelor of Science in Nursing Recruitment ("The recruitment") independently recruits and admits students, and the Department of Second Degree Bachelor of Science in Nursing shall establish a departmental student recruitment committee to handle matters relating to the student recruitment. The department shall formulate the regulations for recruitment implement. The result for the recruitment from the departmental student recruitment committee shall be submitted to the NTU Student Recruitment Committee for audit.
- Article 3 The related matters regarding entrance examinations of the recruitment shall be held in the second semester of each academic year. Information regarding the recruiting department, period of study, quota, eligibility, examination subjects and dates, application procedures, admission principles and methods, criteria for tiebreaking in case of a tie for the same scores, enrollment procedures, procedures of wait-list acceptance, score review request, procedures for handling admission disputes, and other relevant regulations shall be indicated in the admission prospectus and shall be announced no later than 20 days prior to the start of application submission.
- Article 4 Matters related to the rights and interests of applicants shall be clearly stated. If necessary, the matters shall be highlighted in bold or explained in detail with examples in order to remind the applicants and avoid misinterpreting.
- Article 5 Additional quota is adopted based on the quota approved by the Ministry of Education (MOE) for this undergraduate recruitment.
- Article 6 The eligibility of applicants is that applicants must hold a Bachelor's degree or higher degree from institutions within or outside Taiwan recognized by MOE without any related background in nursing. Male applicants should have finished their military services or do not have military duty.
- Article 7 The methods of the entrance examination for the recruitment are primary document review and interview.

Article 8 The admission principles for the recruitment are as follows:

1. The minimum admission standards for the department shall be determined by the departmental student recruitment committee prior to the result announcement. Applicants whose overall scores meet the standards and whose ranks fall within the admission quota shall be admitted. The rest of applicants can be waitlisted. If the number of applicants who meet the admission criteria is less than the recruitment quota, the department or degree program may submit written explanations of reasons to NTU Student Recruitment Committee, admit only those applicants and may not maintain a wait-list after the approval of NTU Student Recruitment Committee.
2. If there are two or more applicants who are tied for being accepted or wait-listed, the way to determine which applicant to be admitted, and to accept those who are waitlisted due to enrollment shortfall shall be stipulated in the admission prospectus.
3. Cases for extra-quota admission recruitment shall be reported to the NTU Student Recruitment Committee for meetings to decide and shall be handled as follows with meeting minutes, related proofs and documents:
 - (1) Cases for extra-quota admission recruitment due to a tie in the same overall scores shall be reported and filed by the MOE within two weeks after the start of the classes in the current semester of the academic year of enrollment in the University.
 - (2) Cases for extra-quota admission recruitment due to administrative negligence shall be submitted to MOE for approval along with meeting minutes, related proofs and documents and a review report within one month after the fact is confirmed.
4. A list of admitted applicants shall be submitted to the NTU Student Recruitment Committee for approval before being announced.

Article 9 If any applicant fails to meet the eligibility criteria or submits forged, falsified, altered, misused, plagiarized or seriously misstated application documents, their admission shall be revoked; for those who have enrolled, they shall take legal responsibility and their student status shall be canceled and no relevant academic certificates shall be issued; if such misconduct is discovered after graduation, NTU shall revoke their graduation status and invalidate their diploma.

Article 10 The preceding regulation shall be stipulated in the admission prospectus.

Article 11 Applicants who believe that their rights have been infringed regarding NTU's undergraduate student recruitment may file an appeal in writing to the NTU Student Recruitment Committee within 30 days since one day after the result announcement. The NTU Student Recruitment Committee shall reply with a statement of notification within one month of receipt and, if necessary, shall form an ad hoc group to conduct an impartial investigation. Applicants may file an administrative litigation in accordance with the law if they are not satisfied with the appeal decision of the NTU

Student Recruitment Committee's handling.

- Article 12 Any participant should handle examinations of the program recruitment carefully, such as creating examination questions, printing examination paper, binding examination paper, reviewing examination paper, sealing examination paper, invigilating examination, calculating examination scores, announcing the list of admitted students and enrolling and etc. The participants shall be under an obligation of confidentiality. The participant shall recuse themselves from participating in the examination process of the recruitment if an applicant is the relative of the participant within the third degree of kinship, whether by blood or by marriage.
- Article 13 The interview shall be recorded by audio, video, or detailed text; the textual record shall be completed before the Student Recruitment Committee's decision on the admission list. Reasons for exceptionally high or low scores shall be stated in the scoring records. The scoring records for the recruitment shall be kept with care for one year. However, if a complaint or administrative appeal has been filed, the relevant records shall be kept until the procedures of appeal or administrative remedy ends.
- Article 14 Matters not addressed herein shall be subject to the relevant regulations of the Ministry of Education and NTU.
- Article 15 The Regulations shall be reviewed and passed by the NTU Student Recruitment Committee, submitted to the Ministry of Education for approval, and then implemented.