

NATIONAL TAIWAN UNIVERSITY

Academic Regulations

- November 27, 1996 Filed by the Ministry of Education (MOE) for reference via official letter Tai (85) Kao Tzu No. 85521993
- August 13, 1997 Amendments filed by the MOE for reference via official letter Tai 86 Kao Tzu No. 86081757
- January 26, 1998 Filed by the MOE for reference via official letter Tai 87 Kao (2) Tzu No. 86153373
- June 24, 1998 Filed by the MOE for reference via official letter Tai 87 Kao (2) Tzu No. 87064515
- March 04, 1999 Filed by the MOE for reference via official letter Tai 88 Kao (2) Tzu No. 88021394
- May 23, 2000 Filed by the MOE for reference via official letter Tai 89 Kao (2) Tzu No. 89059352
- October 27, 2000 Filed by the MOE for reference via official letter Tai 89 Kao (2) Tzu No. 89137689
- April 13, 2001 Filed by the MOE for reference via official letter Tai 90 Kao (2) Tzu No. 90050808
- November 06, 2001 Filed by the MOE for reference via official letter Tai 90 Kao (2) Tzu No. 90157426
- March 06, 2002 Filed by the MOE for reference via official letter Tai 91 Kao (2) Tzu No. 91025702
- July 03, 2002 Filed by the MOE for reference via official letter Tai 91 Kao (2) Tzu No. 91095753
- July 29, 2002 Filed by the MOE for reference via official letter Tai 91 Kao (2) Tzu No. 91110476
- July 03, 2003 Filed by the MOE for reference via official letter Tai Kao (2) Tzu No. 0920094534
- July 31, 2003 Filed by the MOE for reference via official letter Tai Kao (2) Tzu No. 0920114394
- February 26, 2004 Articles 57, 58, and 75 filed by the MOE for reference via official letter Tai Kao (2) Tzu No. 0930024143
- March 19, 2004 Article 16 filed by the MOE for reference via official letter Tai Kao (2) Tzu No. 0930032737
- July 13, 2004 Articles 10, 11, 11-1, 16-1, 16-3, 17, 17-1, 18, 19, 37, 39, 40, 41, 41-1, 42, 45, 48, 50-1, 53, 75, 76, and 77 filed by the MOE for reference via official letter Tai Kao (2) Tzu No. 0930091638
- August 04, 2005 Articles 4-1, 39, 40, 48, 75, and 90 filed by the MOE for reference via official letter Tai Kao (2) Tzu No. 0940103823
- August 18, 2006 Articles 4, 4-1, 5, 6, 11, 14, 15-1, 16-3, 16-4, 16-5, 17-1, 19, 27, 28, 31, 36-1, 37, 39, 40, 40-1, 40-2, 46, 48, 53-1, 53-2, 58, 67, 72, 75, and -79 filed by the MOE for reference via official letter Tai Kao (2) Tzu No. 0950113671
- February 01, 2007 Articles 16-3, 24, 41-1, and 70 filed by the MOE for reference via official letter Tai Kao (2) Tzu No. 0960012516
- March 23, 2007 Passed by the 1st Academic Affairs Meeting, spring semester, Academic Year 2006–07;
June 16, 2007 Reported to the University Council at its 2nd meeting, spring semester, Academic Year 2006–07; Articles 17-1, 28, and 29 amended pursuant to Article 26 of *the University Act*
- August 07, 2008 Articles 11-1, 14, 15, 15-1, 17-1, 28, 29, 35, 36-1, 40, 41-1, 46, and 90 filed by the MOE for reference via official letter Tai Kao (2) Tzu No. 0970138701
- October 13, 2008 Article 13 passed by the 1st Academic Affairs Meeting, fall semester, Academic Year 2008–09;
January 09, 2009 Articles 11, 17, and 17-1 passed by the 2nd Academic Affairs Meeting, fall semester, Academic Year 2008–09;
March 14, 2009 Reported to the University Council at its 1st meeting, spring semester, Academic Year 2008–09
- July 15, 2009 Articles 16-2, 76, and 90 amended pursuant to the official MOE letter Tai Kao (2) Tzu No. 0980122690
- August 04, 2009 Articles 11, 13, 17, 17-1, and 90 filed by the MOE for reference via official letter Tai Kao (2) Tzu No. 0980128015
- January 08, 2010 Passed by the 2nd Academic Affairs Meeting, fall semester, Academic Year 2009–10;
January 09, 2010 Reported to the University Council at its 2nd meeting, fall semester, Academic Year 2009–10;
January 27, 2010 Promulgation of amended Articles 11, 11-1, 13, 14, 17-1, 28, 29, 30, 31, 42, 46, and 72
- June 11, 2010 Passed by the 2nd Academic Affairs Meeting, spring semester, Academic Year 2009–10;
June 19, 2010 Reported to the University Council at its 2nd meeting, spring semester, Academic Year 2009–10;
June 23, 2010 Promulgation of amended Articles 16-2 and 16-3
- October 15, 2010 Articles 11-1, 12, 13, 14, 23, 24, 31, 40, 53, and 74 amended and passed by the 1st Academic Affairs Meeting, fall semester, Academic Year 2010–11;
January 08, 2011 Reported to the University Council at its 2nd meeting, fall semester, Academic Year 2010–11
- March 11, 2011 Articles 5 and 41 amended and passed by the 1st Academic Affairs Meeting, spring semester, Academic Year 2010–11;
March 19, 2011 Reported to the University Council at its 1st meeting, spring semester, Academic Year 2010–11
- June 10, 2011 Passed by the 2nd Academic Affairs Meeting, spring semester, Academic Year 2010–11;
June 18, 2011 Reported to the University Council at its 2nd meeting, spring semester, Academic Year 2010–11;

- July 01, 2011 Promulgation of amended Articles 13, 14, 15, 15-1, 16, 16-1, 16-4, 16-5, 50, 57, 58, 60, 61, 62, 63, and 73
- October 14, 2011 Passed by the 1st Academic Affairs Meeting, fall semester, Academic Year 2011–12;
January 07, 2012 Reported to the University Council at its 2nd meeting, fall semester, Academic Year 2011–12;
- January 06, 2012 January 19, 2012 Promulgation of amended Articles 19, 19-1, 66-1, 74, 78, 78-1, and 78-2
Passed by the 2nd Academic Affairs Meeting, fall semester, Academic Year 2011–12;
January 07, 2012 Reported to the University Council at its 2nd meeting, fall semester, Academic Year 2011–12;
January 19, 2012 Promulgation of amended Articles 4-1, 5, 12, 35, 36, 41, 42, 48, 49, 51, and 75-1
- June 08, 2012 Passed by the 2nd Academic Affairs Meeting, spring semester, Academic Year 2011–12;
June 16, 2012 Reported to the University Council at its 2nd meeting, spring semester, Academic Year 2011–12;
- August 24, 2012 July 02, 2012 Promulgation of amended Articles 12, 13, 17, 26, 32, 46, 48, 50, 51, 74, and 80
Filed by the MOE for reference via official letter Tai Kao (2) Tzu No. 1010155715;
October 12, 2012 Article 80 reported to the University Council at its 1st meeting, fall semester, Academic Year 2012–13
- October 12, 2012 Passed by the 1st Academic Affairs Meeting, fall semester, Academic Year 2012–13;
October 13, 2012 Reported to the University Council at its 1st meeting, fall semester, Academic Year 2012–13;
October 26, 2012 Promulgation of amended Articles 17, 19-1, 49, 78-1, and 79
- January 04, 2013 Passed by the 2nd Academic Affairs Meeting, fall semester, Academic Year 2012–13;
January 05, 2013 Reported to the University Council at its 2nd meeting, fall semester, Academic Year 2012–13;
January 09, 2013 Promulgation of amended Articles 22, 36, 54, 55, and 87
- June 07, 2013 Passed by the 2nd Academic Affairs Meeting, spring semester, Academic Year 2012–13;
June 08, 2013 Reported to the University Council at its 2nd meeting, spring semester, Academic Year 2012–13;
June 18, 2013 Promulgation of amended Articles 17, 19-1, and 78-1
- October 11, 2013 Passed by the 1st Academic Affairs Meeting, fall semester, Academic Year 2013–14;
October 19, 2013 Reported to the University Council at its 1st meeting, fall semester, Academic Year 2013–14;
October 21, 2013 Promulgation of amended Articles 12 and 19-2
- January 03, 2014 Passed by the 2nd Academic Affairs Meeting, fall semester, Academic Year 2013–14;
January 04, 2014 Reported to the University Council at its 2nd meeting, fall semester, Academic Year 2013–14;
January 09, 2014 Promulgation of amended Articles 12, 17, 19-1, and 78-1
- March 07, 2014 Passed by the 1st Academic Affairs Meeting, spring semester, Academic Year 2013–14;
March 29, 2014 Reported to the University Council at its 1st meeting, spring semester, Academic Year 2013–14;
April 08, 2014 Promulgation of amended Article 17
- June 06, 2014 Passed by the 2nd Academic Affairs Meeting, spring semester, Academic Year 2013–14;
June 14, 2014 Reported to the University Council at its 2nd meeting, spring semester, Academic Year 2013–14;
June 19, 2014 Promulgation of amended Article 11
- October 24, 2014 Passed by the 1st Academic Affairs Meeting, fall semester, Academic Year 2014–15;
October 25, 2014 Reported to the University Council at its 1st meeting, fall semester, Academic Year 2014–15;
October 29, 2014 Promulgation of amended Articles 8, 30, and 72
- January 09, 2015 Passed by the 2nd Academic Affairs Meeting, fall semester, Academic Year 2014–15;
January 10, 2015 Reported to the University Council at its 2nd meeting, fall semester, Academic Year 2014–15;
January 15, 2015 Promulgation of amended Articles 4-1, 27, 28, 72, and 86
- March 20, 2015 Passed by the 1st Academic Affairs Meeting, spring semester, Academic Year 2014–15;
March 21, 2015 Reported to the University Council at its 1st meeting, spring semester, Academic Year 2014–15;
March 30, 2015 Promulgation of amended Article 69
- June 05, 2015 Passed by the 2nd Academic Affairs Meeting, spring semester, Academic Year 2014–15
June 06, 2015 Reported to the University Council at its 2nd meeting, spring semester, Academic Year 2014–15;
June 15, 2015 Promulgation of amended Articles 11, 43, 45, 46, and 48
- October 16, 2015 Passed by the 1st Academic Affairs Meeting, fall semester, Academic Year 2015–16;
October 17, 2015 Reported to the University Council at its 1st meeting, fall semester, Academic Year 2015–16;
October 26, 2015 Promulgation of amended Articles 17-1 and 28
- January 08, 2016 Passed by the 2nd Academic Affairs Meeting, fall semester, Academic Year 2015–16;

- January 09, 2016 Reported to the University Council at its 2nd meeting, fall semester, Academic Year 2015–16;
- January 14, 2016 Promulgation of amended Articles 19-1 and 78-1
- June 17, 2016 Passed by the 2nd Academic Affairs Meeting, spring semester, Academic Year 2015–16;
- June 18, 2016 Reported to the University Council at its 2nd meeting, spring semester, Academic Year 2015–16;
- June 24, 2016 Promulgation of amended Article 17
- January 06, 2017 Passed by the 2nd Academic Affairs Meeting, fall semester, Academic Year 2016–17;
- January 07, 2017 Reported to the University Council at its 2nd meeting, fall semester, Academic Year 2016–17;
- January 10, 2017 Promulgation of amended Articles 53 and 87
- March 17, 2017 Passed by the 1st Academic Affairs Meeting, spring semester, Academic Year 2016–17;
- March 18, 2017 Reported to the University Council at its 1st meeting, spring semester, Academic Year 2016–17;
- March 28, 2017 Promulgation of amended Articles 7 and 53
- January 05, 2018 Articles 17, 37, and 40-3 passed by the 2nd Academic Affairs Meeting, fall semester, Academic Year 2017–18,
- March 23, 2018 Articles 17-1, 65, 66 passed by the 1st Academic Affairs Meeting, spring semester, Academic Year 2017–18;
- March 24, 2018 Reported to the University Council at its 1st meeting, spring semester, Academic Year 2017–18;
- April 13, 2018 Promulgation of amended Articles 17, 17-1, 37, 40-3, 65, and 66
- June 08, 2018 Passed by the 2nd Academic Affairs Meeting, spring semester, Academic Year 2017–18
- June 09, 2018 Reported to the University Council at its 2nd meeting, spring semester, Academic Year 2017–18;
- June 20, 2018 Promulgation of amended Article 18
- January 04, 2019 Passed by the 2nd Academic Affairs Meeting, fall semester, Academic Year 2018–19;
- January 05, 2019 Reported to the University Council at its 2nd meeting, fall semester, Academic Year 2018–19;
- January 15, 2019 Promulgation of amended Article 11
- March 22, 2019 Passed by the 1st Academic Affairs Meeting, spring semester, Academic Year 2018–19;
- March 23, 2019 Reported to the University Council at its 1st meeting, spring semester, Academic Year 2018–19;
- April 10, 2019 Promulgation of amended Article 75
- June 14, 2019 Passed by the 2nd Academic Affairs Meeting, spring semester, Academic Year 2018–19;
- June 15, 2019 Reported to the University Council at its 2nd meeting, spring semester, Academic Year 2018–19;
- June 01, 2019 Promulgation of amended Articles 17-1, 23, 51, and 53
- October 18, 2019 Passed by the 1st Academic Affairs Meeting, fall semester, Academic Year 2019–20;
- October 19, 2019 Reported to the University Council at its 1st meeting, fall semester, Academic Year 2019–20;
- October 30, 2019 Promulgation of amended Chapter IV, Section IV title and Articles 4, 19, 37, 39, 40, 40-2, 40-3, 43, 44, 79-1, 86, 88, 89, 90, 91, and 92;
- December 26, 2019 Articles 4, 19, 37, 40-2, 40-3, 43, 44, 86, 89, 90, 91, 92 filed by the MOE for reference via official letter Tai Chiao Kao (2) Tzu No. 1080179141;
- March 25, 2020 Article 40 filed by the MOE for reference via official letter Tai Chiao Kao (2) Tzu No. 1090012940;
- April 13, 2020 Article 39 filed by the MOE for reference via official letter Tai Chiao Kao (2) Tzu No. 1090042713
- June 12, 2020 Passed by the 2nd Academic Affairs Meeting, spring semester, Academic Year 2019–20;
- June 13, 2020 Reported to the University Council at its 2nd meeting, spring semester, Academic Year 2020–21;
- June 17, 2020 Promulgation of amended Chapter IV, Section IV title and Articles 1, 4, 17-1, 41-1, 66-1, 68, 69, 72, 75, 78-1, 78-2, 79, and 91; added Article 88-1;
- July 29, 2020 Articles 1, 4, 17-1, 41-1, 66-1, 68, 69, 72, 75, 78-1, 78-2, 79, 79-1, and 91, as well as Section IV title filed by the MOE for reference via official letter Tai Chiao Kao (2) Tzu No. 1090093760
- October 23, 2020 Passed by the 1st Academic Affairs Meeting, fall semester, Academic Year 2020–21;
- October 24, 2020 Reported to the University Council at its 1st meeting, fall semester, Academic Year 2020–21;
- October 28, 2020 Promulgation of amended Articles 8, 28, 31, 40, 88, and 88-1; revoked Articles 56, 59, 60, and 63.

Chapter I General Provisions

- Article 1 National Taiwan University (NTU or “the University”) hereby formulates the *Academic Regulations* (“the Regulations”) in accordance with the *University Act*, the *Enforcement Rules of the University Act*, and the *Degree Conferral Act*.
- Article 2 NTU shall regulate student status and other related matters in accordance with the Regulations. Specific implementation measures shall be stipulated separately.

Chapter II Undergraduate Programs

Section I Admissions

- Article 3 Graduates of public or registered private high school or of school of equivalent educational level of domestic high school or those of high school equivalent educational level who are admitted to NTU through open admissions may enroll in the University’s undergraduate programs.
- Article 4 International students may apply for admissions in accordance with the University’s *Directives for International Students Admissions*, which shall be stipulated separately and submitted to the Ministry of Education (MOE) for approval before implementation.
- Article 4-1 NTU students and students at international universities or tertiary educational institutions in Mainland China may be admitted to dual degree programs in accordance with the University’s *Regulations for the Implementation of overseas Dual Degree Programs*, which shall be stipulated separately and submitted to the MOE for reference.
- Article 5 Applicants who meet any of the following criteria and have passed the University’s Transfer Examination are eligible for transfer to the same year of study:
1. Undergraduate students having attended courses for two or more semesters;
 2. Graduates of a junior college or above or vocational training program;
 3. Those with junior college equivalent educational level;
 4. Full-time students at an open university who have not completed their program but have obtained 36 credits.
- Article 6 Open admissions guidelines shall be established for the NTU Entrance Examination (including the Transfer Examination) and submitted to the MOE for approval before implementation.
- Article 7 Freshmen and transfer students who commit any of the following violations shall be deprived of their admission status:
1. Failure to complete on-campus registration in the stipulated time period;
 2. The act of cheating on entrance examination is subsequently proven to be true by NTU or by a final and binding conviction;
 3. For those receiving publicly funded subsidies, failure to submit a letter of guarantee and sign the agreement within the time period stipulated by the competent authority.

Article 8 Freshmen in any of the following situations may apply to retain their admission status prior to registration by submitting an application with the relevant supporting documents attached to the Office of Academic Affairs (“the Office”). However, if a student is deemed ineligible for the retention of admission status under the enrollment guidelines of a particular admissions method, those guidelines shall prevail.

1. Needing long-term treatment for an illness and able to provide supporting documents issued by a regional hospital or medical center under the National Health Insurance Program; retention of admission status is up to one year.
2. Holder of low-income family certificate issued by a district government office or above; retention of admission status is up to one year.
3. Holder of a draft letter for the compulsory military service or a military service certificate; admission status is retained pursuant to the prescribed period of service.
4. Up to one-year retention of admission status for students who are pregnant or in labor; up to three-year retention of admission status for students who are raising 1 or more children aged 3 or younger.
5. Participation in the Youth Education and Employment Savings Accounts Program; application may be filed as per approved number of years, and retention of admission status is up to three years.
6. For overseas Chinese students, Hong Kong and Macau students, Mainland Chinese students, and international students, failure to complete on-campus registration before the specified time due to justifiable cause; retention of admission status is up to one year.
7. Failure to complete on-campus registration for the current semester before the specified time due to force majeure; retention of admission status is up to one year.

Students who are granted the retention of student status shall submit an admissions application at the end of the retention period, or be deprived of their admission status as admitted students.

Article 9 Freshmen or transfer students who have submitted documentation that is found to be the product of fabrication, impersonation, forgery, or falsification shall be expelled without any academic certificate, and their parents or guardians shall be notified. If a student’s submission of fraudulent documents is discovered after graduation, NTU shall revoke the student’s degree and announce the revocation of their status as a graduate of NTU.

Section II Payment, Registration, and Course Selection

Article 10 The tuition, fees, and miscellaneous costs to be paid by students each semester shall be announced before the start of the semester.

Article 11 Freshmen and transfer students are required to complete on-campus registration in person for their first semester. If a student is unable to complete the registration process in person due to illness, military service, being abroad, childbirth, or other justifiable cause, they may appoint a third party to complete the registration process in their place after receiving

consent from the responsible units of the Office of Academic Affairs.

Freshmen and transfer students who fail to complete the registration process in accordance with the preceding paragraph shall be deprived of their admission status unless they have applied for an extension of the registration deadline in accordance with regulations, or in the case of freshmen, applied to retain their student status.

Starting from their second semester, all students, except those who are on a leave of absence, are to be dismissed, or already meet the requirements for graduation, shall pay all tuition, fees, and miscellaneous costs due prior to the start of classes as announced in the academic calendar. Payment of tuition and fees completes the registration process. Any default payment shall be paid in accordance with the relevant regulations. Students whose tuition and fees are overdue shall be viewed as not having registered and shall be dismissed from the university unless they have applied for an extension of the registration deadline.

Students who have been approved by NTU for outgoing exchange studies (including students granted an extension of study) are required to pay the University's tuition and fees in full as well as the exchange program fees during their time abroad.

Visiting students (including students granted an extension of study) shall pay tuition and fees at the University as well as the fees for the visiting student program in accordance with the stipulations of the University's *Regulations for the Implementation of Overseas Student Training Programs* during their time abroad.

For students with justifiable cause, the tuition and fees standards may be submitted to the Vice President for Academic Affairs for special approval.

Article 11-1 Students who are unable to complete payment and registration on time as stipulated in the preceding article due to justifiable cause may apply online for an extension of the registration deadline for up to one week. This limit does not apply, however, to cases approved for an extended registration deadline due to justifiable cause.

Freshmen and transfer students who have been approved for extended registration in their first semester but fail to complete the registration process before the deadline shall be deprived of their admission status.

Starting from their second semester, students who have been approved for extended registration but fail to pay tuition and fees before the deadline shall be dismissed from the University.

Article 12 Students who have completed the registration process but have yet to pay for tuition or credit fees as stipulated may not register in the following semester. Graduating students shall pay for all past due tuition or credit fees before leaving NTU.

Article 13 Students shall select courses in accordance with the University's *Course Selection Regulations* and the Course Selection Notice announced for the current semester.

Junior and senior undergraduates and master's and doctoral degree graduate students shall respond to the Online Questionnaire and Voting System for Outstanding Teaching Faculty Member Selection during course pre-registration and the course add/drop period.

Article 14 (Revoked)

Article 15 (Revoked)

Article 15-1 (Revoked)

Article 16 If a student retakes a course previously passed or transferred with approval, the credits earned will not be counted towards the minimum number of credits required for graduation. This does not apply, however, to departments whose regulations stipulate otherwise.

Article 16-1 (Revoked)

Article 16-2 Students who elect to take courses at another university during a semester shall have their cases handled in accordance with the University's *Regulations Governing the Implementation of Inter-University Course Selection*, which shall be stipulated separately and submitted to the MOE for reference.

Article 16-3 During summer breaks, students may take NTU summer session courses as well as officially approved and announced inter-university summer session courses. This provision does not apply, however, to students who meet the conditions for dismissal in the spring semester of the current academic year. A student's summer session courses, credits, and grades shall be included in the transcript of academic record and their final grade average.

Payment for NTU summer session courses and other relevant details shall be handled in accordance with the University's *Summer Session Regulations* and the stipulations promulgated for the current academic year.

Graduating students who meet the following criteria may apply to the Office for attending (or taking) inter-university summer session courses: (The application shall be approved by the chair of their home department, dean of the competent college, and the Vice President for Academic Affairs for approval.)

1. Meeting the graduation requirements following completion of the current year's summer session courses;
2. Signing up for inter-university summer courses not offered in NTU's summer session and attending no more than two courses.

Graduating students who wish to take officially approved and announced inter-university summer session courses shall be handled in accordance with applicable regulations.

Article 16-4 (Revoked)

Article 16-5 (Revoked)

Section III Program Length, Credits, and Grades

Article 17 NTU employs an academic-year-based credit system with different program length requirements for individual departments. The Department of Medicine requires 6 years of study plus 1 year of medical internship; the Department of Dentistry, the Department of Pharmacy's Doctor of Pharmacy degree program, and the Department of Physical Therapy's Doctor of Physical Therapy degree program require 5 years of study plus 1 year of internship; the Department of Veterinary Medicine requires 5 years of study; the Second Degree Bachelor of Science in Nursing requires 2 and a half years of study; the Bachelor of Science in Pharmacy or Physical

Therapy, and the remaining NTU departments require 4 years of study.

The minimum credit requirement for completion of four-year programs at the University may not be less than 128 credits. For non-four-year programs, the minimum credit requirement for graduation shall be adjusted in accordance with the program length. This does not apply, however, to programs that have been approved for reduced minimum credit requirement by the MOE after their submission on a case-by-case basis by the competent colleges to the Academic Affairs Meeting for passage.

Undergraduate students at NTU who have previously graduated in a foreign country, Hong Kong, or Macao from a senior secondary school whose graduation level is academically equivalent to that of the second year of a senior high school in Taiwan of comparable type and academic status shall be required to complete extra 12 credits in addition to their department's minimum credit requirement for graduation.

Physical education credits are not counted towards the minimum credit requirement for graduation.

Starting from Academic Year 2013–14, freshmen in the Department of Medicine shall be required to complete 6 years of study. Students in the original seven-year program shall be required to complete their studies in accordance with applicable regulations in case of an extension of study, leave of absence and reenrollment.

Article 17-1 Students in any of the following situations may apply for an extension of study:

1. Not having earned the number of credits required by their home department, degree program, minor, or double major;
2. Having been approved by NTU for overseas studies after having earned the required number of credits for graduation;
3. Holder of a disability ID card or who has been verified by a municipality-, county-, or city-level Special Education Students Diagnosis and Placement Counseling Committee as exceptional students that require academic placement.

Students in any of the following situations may apply to the Office for an extension of study:

1. Not having earned the required number of credits for the Teacher Education Program or other credit programs;
2. Participation in necessary training or competition by those with outstanding athletic performance who are admitted by screening through review or test;
3. Pregnant, in labor, or having to raise one or more children aged three or younger;
4. Taking minors and interdisciplinary specialization and having earned more than half of the required number of credits; extension may be granted following approval by the chief organizing unit.

For students who meet any of the criteria in the 2 preceding paragraphs, the extension of study is limited to a maximum of 2 years. The above does not apply, however, in the following situations:

1. If the minimum credit requirement is not met for the completion of

credit programs and interdisciplinary specializations, the extension of study is limited to a maximum of one year.

2. For students with double majors who have completed the minimum credit requirement for their original major but not their additional major, and whose two-year extension of study has ended, any additional extension of study is limited to a maximum of one year.
3. For students with disabilities or distinguished athlete students, the extension of study is limited to a maximum of four years.
4. Pregnant, in labor, or raising one or more children aged three or younger, the length of the extension of study shall be determined on a case-by-case basis.

Students who meet any of the criteria in the second paragraph are required to submit their application prior to the deadline of December 25 for the fall semester or May 25 for the spring semester.

Article 17-2 Students with severe disabilities who can present supporting documents issued by a regional hospital or medical center under the National Health Insurance Program that prove that they are not able to participate in physical education courses may be granted an exemption from these courses with approval from the Vice President for Academic Affairs.

Article 18 Any stipulations or revisions to the required courses and minimum credit requirements of NTU departments shall be handled in accordance with the University's *Directives for Processing Course Offerings and Changes*.

Article 19 Students may apply for a credit transfer for courses that they have already passed prior to their admission to NTU in accordance with the University's *Regulations Governing Students' Credit Transfer*.

Article 19-1 Starting from Academic Year 2012–13, any student approved by NTU for overseas studies shall complete at least 2 courses or 6 credits of coursework during their semester abroad and submit an official transcript of the grades for all courses taken abroad to be recorded on their transcript of academic record. The recognition of these credits, whether or not they may be counted towards the minimum credit requirement for graduation, and the number of credits to be recognized shall be reviewed by student's home department and submitted to the Office for approval. However, the grades shall not be counted towards the student's semester and final grade averages.

The courses students take in an overseas dual degree program or overseas summer program and the credits and grades they receive for such programs are not required to be recorded in their transcript of academic record unless the recognition of these courses is necessary to meet graduation requirements.

For students studying overseas who have received consent from their home department, the courses taken abroad and their credits shall be handled in accordance with the preceding paragraph.

Students with justifiable cause may apply for a reduced minimum credit requirement or waiver of courses prior to or during their time abroad. Applications shall be submitted to the chair of their home department for approval.

The transcript of academic record of students who fail to submit a transcript within two months of returning from overseas studies or who have not

completed the minimum credit requirement shall contain the following comment: *The student did not complete enough courses at the host university to satisfy NTU's course requirements for exchange students.* This stipulation shall not apply to students with justifiable cause who have received approval from the Vice President for Academic Affairs.

Article 19-2 During their training (or group training) at the National Sports Training Center, distinguished athlete students who have completed registration and course selection at NTU and applied for schoolwork guidance from the center shall have their grades evaluated by the center and be given a passing or failing grade accordingly.

Article 20 In principle, 1 credit shall be awarded for every 18 lecture hours or for every 2 to 3 hours in a internship or laboratory session per week.

Article 21 The assessment of academic performance at NTU consists of the following:

1. Daily academic performance: Conducted by course instructors at any time;
2. Quizzes: Given by course instructors during lecture hours;
3. Midterm examination: Held during a specified time period in the middle of the semester;
4. Final examination: Held during a specified time period at the end of the semester.

Article 22 All courses shall be graded by course instructors using daily academic performance results, quizzes, midterm examinations, final examinations, and other appropriate evaluation methods. Grades shall be submitted to the online grading system. Once the grades have been submitted and verified, grade submission is complete.

Students shall go to the responsible academic affairs unit or use the online grade inquiry system to review their course grades 10 days after each semester's final examinations.

If a student has questions regarding a grade, they may submit an inquiry to the responsible academic affairs unit. If a student still has questions after it has been confirmed that the grade recorded matches the grade submitted by the course instructor, the student shall inquire of the course instructor directly.

Article 23 Students' grades consist of academic performance and conduct, and are assessed using a letter grading system with the highest grade being A+ and the passing grade being C- (or on a percentage scale, the highest grade is 100 and the passing grade is 60).

Courses of a special nature may be graded with a pass/fail grading system after passage by a departmental curriculum committee, college curriculum committee, and the Academic Affairs Meeting.

Students shall not earn credits for courses in which they received a non-passing or failing grade.

Grading and academic performance assessment shall be handled in accordance with the University's *Regulations Governing Grading and Assessment of Academic Performance*.

Article 24 The semester and final grade averages of students who were admitted in (or before) Academic Year 2009–10 shall be calculated as follows and rounded

to the second decimal place:

1. The cumulative points received for each course are calculated by multiplying the number of credits of the course by the numerical grade received in that course.
2. The total semester credits attempted are the sum of all credits attempted for that semester except for pass/fail courses.
3. The total semester cumulative points are the sum of the cumulative points received for each course.
4. The semester grade average is calculated by dividing the total semester cumulative points earned by the total semester credits.
5. The calculation of semester grade averages shall include courses with a failing grade but shall not include the credits and grades of summer session courses.
6. The final grade average is calculated as the sum of the cumulative points earned during all semesters (including summer sessions) divided by the sum of semester credits attempted during all semesters (including summer sessions).

The semester grade point average (semester GPA) and final grade point average (final GPA) of students enrolled in and after Academic Year 2010–11 shall be calculated as follows and rounded to the second decimal place:

1. The total grade points shall be calculated by multiplying the number of credits of each course by the value of the letter grade received in that course and adding the products together.
2. The total semester credits attempted are the sum of all credits attempted for that semester except for pass/fail courses.
3. The semester GPA shall be calculated by dividing the total grade points earned by the total number of semester credits.
4. The calculation of semester GPA shall include courses with a failing grade but shall not include the credits and grades of summer session courses.
5. The final GPA is the sum of the total grade points divided by the total credits attempted during all semesters (including summer sessions).

Article 25 Instructors shall handle all matters related to the submission, late submission, and correction of grades in accordance with the University's *Regulations Governing Grade Submission and Correction by Faculty Members*.

Article 26 Students who fail to take quizzes, midterm examinations, or final examinations shall receive a grade of X (or a grade of 0 on the percentage scale) for the part that they fail to participate in.

Article 27 Students who have received failing grades for one-half or more of the total credits of a semester and subsequently received failing grades for one-third or more of the total credits of the following semester shall be dismissed from the University.

Article 28 Any overseas Chinese students, students from Hong Kong and Macau, Mainland Chinese students, international students, Mongolian and Tibetan students repatriated for higher education, indigenous Taiwanese students, students from the offshore islands, students enrolled through the Hope

Enrollment Program (including students admitted by application in the Hope category), and students who are the offspring of government personnel stationed abroad who have received failing grades for two-thirds or more of the total credits of a semester and who subsequently received failing grades for one-half or more of the total credits of the following semester shall be dismissed from the University.

Article 29 The following students are not subject to Articles 27 and 28 of the Regulations:

1. Students with disabilities as defined in **Article 17-1, Paragraph 1, Subparagraph 2** of the Regulations;
2. Students who do not take more than nine total credits of courses in one semester;
3. Students with outstanding athletic performance who are admitted by screening through review and test.

Article 30 Students who are unable to take a final examination due to official duties, acute illness, death of close family member(s), or other unexpected force majeure event should request a leave of absence from the Office of Student Affairs' Student Assistance Division in accordance with the University's *Regulations Governing Student Leave Requests*. (Students registered at the College of Medicine or the College of Public Health shall make their request through the Branch Office of Student Affairs, College of Medicine.) Students may only take make-up final examinations if the request process for their leave of absence has been completed.

Article 31 Make-up final examinations shall be scheduled and held in the following semester, not more than two days after classes begin according to the academic calendar. Make-up examinations are only given once; students who miss their make-up examination shall not be given a second make-up exam.

Students unable to take their make-up examination due to an emergency may present supporting documents and request a leave of absence for the semester in which they failed to take the final exam following approval by the chair of their home department, the dean of the competent college, and the Office. However, the total length of the leave of absence shall not exceed that stipulated in the Regulations.

The score for a make-up examination taken after an absence from the final examination due to official duties, illness, childbirth, or the death of a spouse or relative within the second degree of kinship shall be calculated based on the actual results assessed by the course instructor. However, students who are absent from the final examination on approved personal leave (except for pregnancy or child care purposes) and who subsequently pass the make-up examination shall receive a C- (or 60 on the percentage scale) on the examination.

Article 32 Students found to have cheated on an examination shall be given a grade of X for the examination (or a grade of 0 on the percentage scale) and subject to further disciplinary action including demerits, dismissal, or expulsion depending on the severity of the violation.

Section IV Excused Absences, Unexcused Absences, and Grade Point Deduction

- Article 33 Students who are unable to attend class are required to request a leave in accordance with the Office of Student Affairs' *Regulations Governing Student Leave Requests*.
- Article 34 Missing class without receiving approval for the absence or after the end of the absence shall be counted as an unexcused absence. Each hour of unexcused absence is counted as five hours of excused absences.
- Article 35 Students whose number of hours absent for a course surpasses a course total of one-fifth of the number of attendance hours required for that course shall have their course grade lowered by one letter grade; students whose number of hours absent for a course total one-fourth of the number of attendance hours required for that course shall have their course grade lowered by two letter grades. If otherwise stipulated by the course instructor, the instructor's rules shall apply.
- Students whose number of hours absent total more than one-third of the number of attendance hours required for the course during that semester shall receive a grade of X for that course.
- Article 36 The preceding article does not apply to students who have received approval for an official leave or maternity leave, or who have received approval on a case-by-case basis due to justifiable cause.

Section V Change of Major, Minor, and Double Major

- Article 37 Students who have completed one year of study may apply for a change of major in accordance with the University's *Regulations Governing Change of Major for Undergraduate Students* before they begin the fall semester of their final year of study according to the stipulated program length (not including extension of study). Only one change of major shall be approved for each student.
- Students who change their major and transfer to a lower year shall take the same required courses and shall meet the same minimum credit requirement as the students of the lower year. The repeated year shall be discounted when calculating program length.
- Article 38 Additional courses that shall be taken by students changing their major (or division) require approval from the chair of the accepting department.
- Article 39 Students who have completed more than one year of study may apply for taking a minor (including inter-university minors within the National Taiwan University System) prior to the start of the fall semester of their final year of studies according to the stipulated program length (not including extension of study).
- Students who have been approved for a minor may not apply for another minor. However, students who have changed their previously approved minor into a major may take the uncompleted original major as a minor.
- Students shall complete the credit requirements for a minor degree in addition to the minimum credit requirements for their major degree.
- The minor of students who complete the credit requirements for the minor degree shall be noted on their diploma.
- The relevant details concerning minor degrees shall be handled in accordance with the University's *Regulations Governing Minor Studies for Undergraduate Students* and the National Taiwan University System's

Regulations for Inter-University Minor Studies.

Article 40 Students who maintain a semester grade point average (GPA) of 2.92 or higher or who are in top 20% of their class in the previous academic year (for departments with a more stringent standard, their standard shall apply) may apply for a second major after completing more than one year of study and prior to the start of the fall semester of their final year of study (including extension of study).

Students who complete the minimum credit requirement for their original major and who have completed the required courses and the elective credit requirements for their additional major shall receive a double major degree; their original and additional major shall both be listed on their diploma.

Students with double majors who meet the graduation requirements for their original major but who are unable to complete the required courses and credit requirements for their additional major may submit a request to the Office to drop the additional major and graduate with only their original major.

Students with double majors who meet the graduation requirements for their additional major (including the completion of general core courses, liberal education courses, departmental required courses, elective courses, etc.) but who are unable to complete the required courses and credit requirements for their original major may submit a request to Office to drop the original major and graduate with only their additional major.

The relevant details concerning double major degrees shall be handled in accordance with the University's *Regulations Governing Students Taking Double Majors*.

Article 40-1 Student enrollments in the Teacher Education Program shall be processed in accordance with the *Teacher Education Act* and the University's *Regulations Governing the Teacher Education Program*, which shall be formulated separately and submitted to the MOE for approval before implementation.

Article 40-2 Students may apply for credit programs in accordance with the *Guidelines for Establishing Intercollegiate and Interdepartmental Credit Programs*.

Students who complete the required courses and credit requirements of their credit program shall receive a credit program certificate.

Article 40-3 If the University's *Enrollment Guidelines* stipulate that after enrollment, students are not eligible to apply for change of major, a minor, a double major, the Teacher Education Program, or other credit programs, those guidelines shall prevail.

Section VI Leaves of Absence, Reenrollments, Transfers, and Dismissals

Article 41 Students applying for a leave of absence must acquire consent from a parent or guardian. However, this stipulation shall not apply to students with justifiable cause who receive approval from the Vice President for Academic Affairs.

Applications for a leave of absence must be submitted prior to the final examinations.

Freshmen and transfer students in their first semester at NTU may not apply for a leave of absence until the completion of registration.

Article 41-1 Students who are abroad for more than one-third of the total class attendance hours for the semester shall apply for a leave of absence in accordance with the preceding article. However, this stipulation shall not apply to students in any of the following situations:

1. Being recommended to participate in a foreign exchange program from the NTU Office of International Affairs or colleges having signed an exchange program agreement with foreign institutions;
2. Being recommended by their home department to conduct studies or pursue credits at a reputable foreign institution and having submitted relevant documents that are subsequently approved by the dean of their college and the Vice President for Academic Affairs.

Article 42 Students in any of the following situations shall be placed on an involuntary leave of absence:

1. Absent for more than one-third of a semester;
2. For registered students, failure to complete course selection in accordance with regulations before the end of the add/drop period or the number of credits taken is lower than the minimum requirement as stipulated in the University's *Course Selection Regulations*;
3. Being required to be placed on an involuntary leave of absence based on other provisions of the Regulations.

Article 43 A leave of absence may be taken for 1 semester or 1 academic year, but in principle should not be taken for more than 2 years cumulatively. If, at the end of the leave of absence, the student requests a further leave of absence due to illness or other justifiable cause, an extension of the leave of absence of no more than two academic years may be granted at the discretion of the chair of the student's home department and the Office. However, if a student requests an extension of the leave of absence due to reasons that have been approved by the Vice President for Academic Affairs on a case-by-case basis, the student may be granted an additional extension of two academic years.

Article 44 An NTU student in a six-year program (including internships) who, after completing 4 years of studies and the 128 credits required by their department, has passed an entrance examination and matriculated to a master's degree program in accordance with the *Standards for Recognition of Equivalent Educational Levels for University Admission* may apply for a two-year leave of absence from their original undergraduate program that they have yet to complete. If the student decides to pursue a doctoral degree, they may apply for an additional extension of four academic years.

The duration of the leave of absence stated in the preceding paragraph shall not be included in that of the student's original undergraduate program.

Article 45 Students who wish to take another leave of absence following the end of their previous leave are required to reapply for a leave of absence in the semester in which they are to be reenrolled prior to the start of classes as announced in the academic calendar. Students who fail to apply before the deadline are required to make up the registration fee payment before they may reapply for a leave of absence.

Reenrolled students shall continue their studies in their original department in the subsequent grade level. Reenrolled students who took a leave of

absence in the middle of a semester shall continue their studies in the original grade level at the time of suspension.

Article 46 Students who are drafted for compulsory service during their leave of absence may, after their discharge, present their service discharge order to request that the leave of absence not be counted towards their maximum period of allowed leave.

Students applying for a leave of absence due to pregnancy or childbirth are required to present supporting documents issued by a regional hospital or medical center under the National Health Insurance Program and may apply for up to a two-semester leave of absence. Students who are raising one or more children aged three or younger may present the relevant supporting documents and apply for an extension of leave of absence on a case-by-case basis. In both of these cases, the leave of absence will not be counted towards their maximum period of allowed leave.

Students who have done volunteer work in domestic or foreign rural areas for one-third or more of the number of attendance hours required for a given semester shall file a Student Report Form to the responsible registration unit at the Office before the end of the twelfth week of the semester of their planned leave of absence, they shall then present supporting documents and apply for a leave of absence prior to the application deadline. The length of the leave of absence may not exceed two semesters and will not be counted towards their maximum period of allowed leave.

Article 47 For students whose leave of absence has been approved, grades received in the semester on leave shall be excluded from calculation.

Article 48 Students in any of the following situations shall be dismissed from the University:

1. Failure to complete the required courses and credit requirements of their home departments by the end of their period of study or an extension of study granted in accordance with the Regulations;
2. Failure to complete registration and payment of tuition and fees by the deadline after the end of their leave of absence;
3. Deemed ineligible for admission or transfer after review;
4. A failing grade in Conduct;
5. For registered students, having reached their maximum period of allowed leave (including leaves approved on a case-by-case basis), or failing to complete course selection in accordance with relevant regulations, or signing up for fewer credits than the required number of credits as stipulated in the University's *Course Selection Regulations* prior to the course add/drop deadline;
6. Enrolled in or after Academic Year 2013–14 and simultaneously enrolled in 2 undergraduate programs at NTU;
7. Dismissed based on other provisions of the Regulations.

Article 49 Students applying to withdraw from the University for personal reasons may do so prior to the final examinations. Students applying to withdraw must acquire the consent of a parent or guardian; however, this stipulation shall not apply to students with justifiable cause who receive approval from the Vice President for Academic Affairs.

Article 50 Students who withdraw or are dismissed from the University shall complete the school-leaving process with the Office. Students who have completed one or more semesters of study at NTU for which they have received grades and whose student status is deemed legitimate after review shall be awarded a certificate of study.

Students who are dismissed for unqualified admissions or transfer status, who are expelled, or students with default tuition, fees, or credit fees payment as regulated after being dismissed shall not be awarded any certificate of study.

Article 50-1 The refund standards for students applying for leave of absence or withdrawal shall be announced prior to the start of each semester.

Students who fail to complete a refund application for a leave of absence or dismissal prior to the deadline shall not receive a refund. However, this stipulation shall not apply to students who are dismissed due to academic performance or students with justifiable cause who receive approval from the Office of Academic Affairs.

Article 51 Students who believe their dismissal or expulsion to be unlawful or inappropriate and in violation of their rights may present the relevant supporting documents and file an appeal in accordance with the University's *Student Appeal Regulations*, which shall be stipulated separately and submitted to the MOE for approval before implementation.

Before the result of the appeal is confirmed, **students under disciplinary action** may submit a written application to continue their studies at NTU in accordance with the University's *Student Appeal Regulations*. However, should the appeal be rejected, any grades received after the appeal is filed and before the result is confirmed shall not be recognized.

Students who are reenrolled after filing an appeal in accordance with the first paragraph but who are unable to be reenrolled immediately due to justifiable cause may apply for a leave of absence during their time away from NTU and prior to their reenrollment. The leave of absence, if approved, will not be counted towards their maximum period of allowed leave.

Section VII Graduation and Degrees

Article 52 Students fulfilling their program length and meeting the following criteria shall receive a bachelor's degree in their field of study issued by their home department and college:

1. Completion of the required courses and credit requirements;
2. A passing grade in Conduct for all semesters;
3. Completion of an internship program of the required duration.

Article 53 Students with outstanding grades who have yet to exhaust the stipulated program length but meet the criteria set forth in the preceding article may graduate one semester or one academic year early after receiving approval from the chair of their home department, the dean of the college, and the Vice President for Academic Affairs.

Students who meet the criteria set forth in the preceding paragraph and apply for early graduation shall submit their application before December 25 in the fall semester or May 25 in the spring semester.

Students who wish to graduate early in order to participate in master's

degree program admissions through screening and test shall submit an application within a week of the start of the semester in which they sign up for the screening and test.

Students applying for early graduation who are not expected to meet the criteria set forth in the first paragraph of the preceding article by the end of the semester in which they plan to graduate shall not be granted early graduation.

Article 53-1 Graduating students with outstanding grades may apply for a direct-entry doctoral degree program, the relevant guidelines shall be stipulated separately.

Section VIII Miscellaneous

Article 53-2 For students in degree programs, administrative matters related to student status, change of major, minor and double major studies, and other relevant matters shall be subject to the provisions related to students' home departments in this Chapter *mutatis mutandis*.

Chapter III Undergraduate Program in Continuing Education

Article 54 (Revoked)

Article 55 (Revoked)

Article 56 (Revoked)

Article 57 (Revoked)

Article 58 (Revoked)

Article 59 (Revoked)

Article 60 (Revoked)

Article 61 (Revoked)

Article 62 (Revoked)

Article 63 (Revoked)

Article 64 (Revoked)

Chapter IV Master's and Doctoral Degree Programs

Section I Admissions

Article 65 Applicants who graduated with a bachelor's or equivalent academic degree from a domestic university or independent college recognized and authorized by the MOE, or who graduated from a foreign university or independent college recognized by the MOE, may be admitted to an NTU master's degree program if they have passed an NTU master's degree program admissions examination or are deemed eligible to apply for admissions through screening and test to the NTU master's degree program and graduated with outstanding academic performance from a domestic university or independent college accredited by the MOE.

Students enrolled in a master's degree program or an in-service master's degree program at NTU who meet the criteria set forth in the preceding paragraph may apply to register one semester in advance.

Article 66 Applicants who have earned a master's or equivalent academic degree from

a domestic university or independent college recognized and authorized by the MOE, or who graduated from a foreign university or independent college recognized by the MOE, may be admitted to an NTU doctoral degree program if they have passed an NTU doctoral degree program admissions examination.

Students enrolled in a doctoral degree program at NTU who meet the criteria set forth in the preceding paragraph may apply to register one semester in advance.

Article 66-1 Graduate students admitted in the same academic year under the same NTU academic system but in more than one department, graduate institute, or degree program (collectively, “academic program”) may enroll in only one academic program at a time; otherwise, their admission status shall be deprived.

Article 67 Students who are graduating with a bachelor’s degree or who are studying in a master’s degree program may apply for a direct-entry doctoral degree program if deemed eligible. The regulations governing the application process shall be stipulated separately.

Section II Registration and Course Selection

Article 68 The number of credits required per semester for graduate students is determined by each academic program.

Article 69 The thesis advisor position shall be assumed by a full-time NTU assistant professor or above who is eligible to serve as a master’s or doctoral degree examination committee member as stipulated in the *Degree Conferral Act*. If necessary, the position of thesis advisor can also be assumed by a part-time assistant professor or above with the consent of the chair or director (collectively, “head”) of the academic program.

When a full-time instructor’s dismissal, suspension or renewal of appointment is under review, they may not accept new applications from students requesting them to act as thesis advisors.

Article 70 (Revoked)

Article 71 Inter-university course selection for graduate students shall be handled in accordance with the University’s *Regulations Governing the Implementation of Inter-University Course Selection*, which shall be stipulated separately and submitted to the MOE for reference.

Section III Program Length, Credits, Grades, Dismissals, and Leaves of Absence

Article 72 The length of a master’s degree program ranges from 1 to 4 years, while that of a doctoral degree program ranges from 2 to 7 years. However, graduate students who are enrolled in an in-service graduate degree program or a program with a minimum credit requirement of 60 or more credits for graduation may apply for an extension of study of up to 2 years if they are unable to complete the required courses or finish their thesis within the stipulated program length.

The provision set forth in the preceding paragraph also applies to students in direct-entry doctoral degree programs from the time they transfer into the program.

Students who are pregnant, in labor, or raising one or more children aged three or younger may request an extension of study, which shall be submitted for approval on a case-by-case basis.

Students who have been issued a Disability ID card or who have been identified by a municipality-, county-, or city-level Special Education Students Diagnosis and Placement Counseling Committee as exceptional students that require academic placement may apply for an additional extension of study of up to two years.

Article 73 Master's students are required to complete at least 24 credits; doctoral students are required to complete at least 18 credits; and students in a direct-entry doctoral degree program are required to complete at least 30 credits (including the credits received for the master's degree program).

Theses and dissertations may not be counted towards the minimum credit requirements for graduation.

Article 74 Grading in graduate programs shall be governed by the same rubrics as those used in the undergraduate programs of the same department, but with the passing grade being B- (or a grade of 70 on the percentage scale). Students may not take a make-up examination after failing a course and shall be required to make-up all required courses that they have failed.

For graduate students taking undergraduate courses, the grades earned shall be counted towards the semester and final grade averages. Credits shall be awarded to those with a passing grade. However, each academic program shall independently determine whether or not the awarded credits will count towards the minimum credit requirements for graduation.

Final grade averages for graduate students shall be calculated as follows and rounded to the second decimal place:

1. For students enrolled in (or before) Academic Year 2009–10 and who graduated in (or before) Academic Year 2013–14, the final grade average shall be calculated as the sum of the cumulative points for all the courses taken during all semesters (including summer sessions) divided by the total semester credits attempted during all semesters (including summer sessions). The final grade average shall be determined by calculating the sum of the grade received for the thesis/dissertation defense and the grade average, with each accounting for 50% of the final grade average.
2. For students enrolled in Academic Year 2010–11 and who graduated in (or before) Academic Year 2013–14, the academic GPA shall be calculated as the sum of the grade points for all courses taken during all semesters (including summer sessions) divided by the total semester credits attempted during all semesters (including summer sessions). The final GPA shall be determined by calculating the sum of the grade received for the thesis/dissertation defense and the academic GPA, with each accounting for 50%.
3. For students graduating in or after Academic Year 2014–15, the final GPA shall be calculated as the sum of the grade points for all courses taken during all semesters (including summer sessions) divided by the total semester credits attempted during all semesters (including summer sessions). Thesis/dissertation defense shall be letter-graded;

the grade shall appear in the student's transcript of academic record, but will not be counted towards the final GPA.

Article 75 Graduate students in any of the following situations shall be dismissed from the University:

1. Failure to complete the required courses and minimum credit requirements or to pass the thesis/dissertation defense by the specified time, which is 4 years for master's degree programs and 7 years for doctoral degree programs;
2. For master's degree candidates, failure to pass the qualifying examination required in their master's degree program;
3. For doctoral students, failing to finish the qualifying examination for doctoral degree candidates within the time limit set up by their program or failing it twice;
4. Failing thesis/dissertation defense and being ineligible to retake the defense examination or failing the make-up examination;
5. Meeting the conditions for dismissal due to poor academic performance as per the standards stipulated by their program and submitted to NTU for reference;
6. A failing grade in Conduct;
7. Failure to complete registration or reenrollment prior to the deadline after a leave of absence;
8. Deemed ineligible for admission after review.

Subparagraphs 3 and 4 of the preceding paragraph do not apply to students in a direct-entry doctoral degree program who fail their doctoral qualifying examination or dissertation defense, but who are still eligible to transfer to the corresponding master's program or be conferred a master's degree.

Article 75-1 Graduate students applying for a leave of absence are required to submit their application prior to the final examinations.

First year graduate students seeking to apply for a leave of absence in their first semester may not do so until their registration is complete.

Article 76 Thesis/dissertation defenses shall be held in accordance with the University's *Rules Governing Thesis/Dissertation Defense*, which shall be stipulated separately and submitted to the MOE for reference.

Article 77 Credit transfers for graduate students shall be handled in accordance with the University's *Regulations Governing Students' Credit Transfer*.

Article 78 Starting from Academic Year 2012–13, graduate students who are simultaneously taking graduate courses in other academic programs of NTU or at Academia Sinica or courses in NTU's Credit Program in Continuing Education may submit the courses, credits and grades received to their home academic program to review whether or not the credits received may be counted towards the minimum credit requirement for graduation, which shall then be submitted to the Office for approval. The credits and grades of the approved courses shall be recorded in the student's transcript of academic record. However, the grades will not be counted towards the student's semester or final GPA.

Article 78-1 Starting from Academic Year 2012–13, graduate students approved by NTU for overseas studies shall complete at least 2 courses or 6 credits of

coursework during their semester abroad and submit an official transcript of the grades for all courses taken abroad to be recorded on their transcript of academic record. The recognition of these credits, whether or not they may be counted towards the minimum credit requirement for graduation, and the number of credits to be recognized shall be reviewed by student's home academic program and submitted to the Office for approval. However, the grades shall not be counted towards the semester or final GPA.

The courses students take in an overseas dual degree program or overseas summer program and the credits and grades they receive for such programs are not required to be recorded in their transcript of academic record unless such course credits are required for graduation.

Courses taken abroad by graduate students studying overseas who have received consent from their home academic program and the credits they are awarded for such courses may be handled in accordance with the preceding paragraph.

Graduate students with justifiable cause may apply for a reduced minimum credit requirement or waiver of courses prior to or during their time abroad. Applications shall be submitted to the head of their home department for approval.

The transcript of academic record of graduate students who fail to submit a transcript within two months of returning from overseas studies or who have not completed the minimum credit requirement shall contain the following comment: *The student did not complete enough courses at the host university to satisfy NTU's course requirements for exchange students.* This stipulation shall not apply to students with justifiable cause who have received approval from the Vice President for Academic Affairs.

Article 78-2 Credits received from approved credit transfers and recognized courses may not total more than one-half of the minimum credit requirement for graduation from a graduate program. This stipulation shall not apply to graduate students who have received approval from the Vice President for Academic Affairs on a case-by-case basis.

Section IV Change of Major to Different Departments, Graduate Institutes, Divisions, or Degree Programs; and Double Majors

Article 79 Graduate students with justifiable cause who have completed more than one year of study may apply for a one-time-only transfer to a different program (or group) after receiving approval from the heads of both academic programs concerned or from the Vice President for Academic Affairs on a case-by-case basis.

Article 79-1 Graduate students may apply for a double major. Double major studies shall be handled in accordance with the University's *Regulations Governing Students Taking Double Majors*.

Section V Graduation and Degrees

Article 80 Graduate students are required to meet the following criteria to graduate:

1. Completion of the required courses and credit requirements within the stipulated program duration;
2. Passage of examinations in accordance with the University's *Rules*

Governing Thesis/Dissertation Defense.

3. A passing grade in Conduct in every semester.

Graduate students enrolled in the Teacher Education Program who have yet to complete the necessary requirements for it may be granted eligibility to graduate in the semester of program completion or during the semester in which they apply to retain or give up their enrollment status in the program if they meet the criteria in the preceding paragraph and have not reached their maximum program length.

- Article 81 Master's students who meet the criteria stipulated in the preceding article shall be awarded a master's diploma by NTU.

Doctoral students who meet the criteria in the preceding article shall be awarded a doctoral diploma by NTU.

Students in a direct-entry doctoral degree program who pass their doctoral qualifying examination but fail their dissertation defense may be awarded a master's degree if the degree examination committee determines that the dissertation meets the standards for a master's degree.

- Article 82 Diplomas for graduate degrees shall be awarded in January for fall semester graduation and in June for spring semester graduation. The diplomas of graduate students who have already completed the required courses and credit requirements and who are not taking additional courses beyond the thesis/dissertation in the semester of their thesis/dissertation defense shall be awarded in the month they pass their defense.

Section VI Miscellaneous

- Article 83 The relevant provisions in Section II shall apply to this Section unless otherwise specified.

Chapter V Appendix

- Article 84 The full name and date of birth recorded in the NTU student status data should match those recorded on the student's national identification card. Any discrepancies between a student's identification document submitted for enrollment and their national identification card should be corrected immediately.

- Article 85 In the event of a discrepancy or inconsistency in student records regarding college, department, graduate institute, years of study, academic performance, registration information, and records of leaves of absence, reenrollments, changes of major, dismissal, or transfers to different graduate institutes or universities, the information recorded in the original student enrollment and performance records kept by the Office of Academic Affairs shall prevail.

- Article 86 Current students and graduate (and non-graduate) alumni who wish to request changes to their name or date of birth shall attach a household registry transcription or household certificate (with detailed information included) with their application and submit the documents to the Office of Academic Affairs for reference.

- Article 87 Student examination papers shall be retained for one year. However, the period of retention shall be extended as circumstances dictate, such as when the corresponding examination is involved in a grade appeal. Grades

submitted by instructors to the Office of Academic Affairs shall be retained permanently.

Article 88 Students who commit any of the following forms of misconduct shall be subject to penalties according to the severity of the violation:

1. Recruiting another person, via advertising, verbal request, or broadcasting or by other means, to ghostwrite (or produce and present as done by the student) a thesis or dissertation, work(s), certificate of achievement, written report, technical report, or professional practice report.
2. Ghostwriting (or producing and presenting as done by the student) for, or providing plagiarized materials through oral dictation, images, or other fraudulent measures to be incorporated into, a thesis or dissertation, work(s), certificate of achievement, written report, technical report, or professional practice report.

Article 88-1 A student whose thesis, dissertation, work(s) that serve as an alternative to a thesis/dissertation, certificate of achievement, written report, technical report, or professional practice report is found to have been forged, falsified, plagiarized, produced by a ghostwriter, or produced through other fraudulent means that are deemed a severe violation shall be dismissed.

Any degree conferred on the student by NTU and any diploma previously awarded to the student shall be revoked in a public notice.

Article 89 The related application procedures mentioned in the Regulations shall be stipulated in detail separately.

Article 90 The naming of academic programs and degrees shall conform to international conventions and trends, make reference to the *Reference Manual for Academic Degree Nomenclature in Chinese and English* promulgated by the MOE, and reflect the characteristics, content and nature of their curriculum, and the field of academic study or professional practice involved.

Regulations related to Chinese and English academic degree names and remarks on degree diplomas shall be presented to the responsible academic program meeting and college affairs meeting for passage, then submitted to the Academic Affairs Meeting for passage and implementation.

Article 91 Matters not addressed herein shall be subject to the *University Act*, the *Enforcement Rules of the University Act*, the *Degree Conferral Act*, and other related academic laws and regulations and NTU regulations.

Article 92 The Regulations shall be passed by the Academic Affairs Meeting, reported to the University Council, implemented on the date of promulgation, and then submitted to the MOE for reference.