

NATIONAL TAIWAN UNIVERSITY

Directives Governing the Review for the Bachelor Degree Thesis Awards

January 08, 2016 Passed by the 2nd Academic Affairs Meeting, fall semester, Academic Year 2015–16
June 17, 2016 Passed by the 2nd Academic Affairs Meeting, spring semester, Academic Year 2015–16

Article 1 Purpose:

The *National Taiwan University* (NTU or “the University”) *Directives Governing the Review for the Bachelor Degree Thesis Awards* (“the Directives”) are formulated to encourage undergraduate students at the University who demonstrate great potential to pursue scholarly research and to commend them for their research outcomes.

Article 2 Award Categories:

The Awards shall include the following four categories: the Fu Ssu-nien Award, the President’s Award, the Dean’s Award, and the Excellence Award. Award recipients shall be presented with a certificate and publicly commended. In addition, recipients of the Fu Ssu-nien Award and the President’s Award may be presented with a cash prize, the amount of which shall be set separately.

Article 3 Award targets:

The Awards are limited to currently enrolled undergraduate students who are the principal researcher and author of a thesis, the main part of which is completed during their period of study at the University. For a project co-authored by multiple researchers, the exact responsibilities and contributions of each researcher shall be separately described with signatures from all researchers involved.

Article 4 Application method:

Undergraduate students currently enrolled in the University shall apply with their home department by submitting the following documents in accordance with the application method and thesis format announced each year by May 1 of that year:

1. Three copies of the thesis that passed the departmental review (including an electronic copy and the review record form)
2. A recommendation from the applicant’s thesis advisor (free format)

Article 5 Review procedures:

1. Stage 1: Each department shall select 20% of the award candidates from all eligible theses in the department and submit the list of candidates along with their rankings to the competent college office for a secondary review. A quota calculated to be fewer than 2 persons shall be counted as 2 persons.
2. Stage 2: Each college shall review the lists of candidates submitted by its departments and rank them in order of recommendation. Each college shall then recommend one candidate for the Fu Ssu-nien Award and the President’s Award. Several Dean’s Awards or Excellence Awards may be issued to the best of the remaining candidates.

3. Stage 3: The Fu Ssu-nien Bachelor Degree Thesis Award Review Committee shall convene to review the candidates recommended by all colleges of the University. Up to two candidates may be presented with the Fu Ssu-nien Award, several other candidates may be presented with the President's Award, and the remainder shall be presented with the Dean's Award.

Article 6 Review committee establishment and review principles:

1. Each department shall establish a review team responsible for selecting a list of recommended candidates for the award, which shall be submitted to the affiliated college by May 10 together with the meeting minutes.
2. Each college shall convene a review committee responsible for reviewing the lists of candidates submitted by its academic programs and ranking them in order of recommendation, the results of which shall be submitted to the Office of Academic Affairs for approval by May 25.
3. The Fu Ssu-nien Bachelor Degree Thesis Award Review Committee shall be responsible for selecting the winners of the Fu Ssu-nien Award and the President's Award from among the candidates recommended by all colleges of the University. The Executive Vice President for Academic Affairs shall serve as the convener, and the Vice President for Academic Affairs and the dean of each college shall serve as committee members.
4. Each college and department shall appoint its own review team or committee in accordance with Items 1 or 2 of this paragraph. The number of members, method of operation, and review criteria shall be formulated separately by each college and department.

Article 7 Awardees of the Fu Ssu-nien Award or President's Award shall submit their thesis (including an electronic copy) to the NTU Library in accordance with University announcements in order to receive the cash prize.

Article 8 Awarded theses involved in academic ethical violations may be subject to the University's *Directives Governing the Handling of Suspected Violations of Academic Ethics in Theses/Dissertations*.

Article 9 The Directives shall be passed by the Academic Affairs Meeting and then implemented on the date of promulgation.