

Details about Checking Grades, Exploration Credits Application & Leave-School Application for Graduates

To all colleagues and students:

1. The Office of Academic Affairs has required all teachers to submit the semester grades no later than **January 6 of 2025**. As stipulated, the Office of Academic Affairs will announce the due date for submitting 50% of course grades on January 14.
2. For late submission of grades, the final submission deadline is February 14 of 2025. If no submission is made past the deadline, student's grade for the course will be registered as X (not graded due to unexcused absences or other reasons) and will be a factor for student's class ranking and expulsion.
3. **Application of exploration credits will start on December 23, 2024 and ends on February 22 pm12:00, 2025. First-year and second-year undergraduate students who want to apply for exploration credits should submit an online application in Grade and Ranking Inquiry and Exploration Credit Application System. Please note that If your grade for the course that you plan to designated as exploration credits is "NG (No grade reported)", you cannot submit your application of exploration credits. You can submit the application after your grade for the course is finalized.**
4. Starting at 15:00, **December 23 of 2024**, all students are able to check the grades with the student ID card at the Office of Academic Affairs. Starting at 15:00, **December 23 of 2024**, all students are able to check the grades for the courses of which they have completed the end-of-semester course evaluation surveys. Starting at 15:00, **January 6 of 2025**, all students are able to check the grades online.
5. Starting from Fall 2024, the semester grade report will not be mailed. Please check your grades online. For semester transcripts, please apply directly at the self-service kiosk. **One free semester transcript is available per semester.**
6. Starting at **15:00, March 5 of 2025**, students are able to apply for the Certification of Semester Class Ranking for **Fall 2024**.
7. Students who are graduating in **Fall 2024** should complete the Leave-School application during **January 2 and January 31 of 2025**.
8. For those graduating bachelors, please see the Announcement of "Notice for Undergraduate Students Who Plan to Graduate in **January 2025**" on the website of UAAD.