

國立臺灣大學學士班學生提前復學申請書

National Taiwan University Undergraduate Student Early Reenrollment Request Form

※休學期滿復學者無須申請，繳交復學當學期學雜費即完成註冊；欲縮短休學期數提前復學者方須提出申請。If you resume your studies immediately after the end of leave of absence, you do not need to submit this form, you only need to pay the tuition for the semester as a reenrollment. If you would like to shorten the duration of the leave of absence, you should submit this form.

※欲於第一學期提前復學者，請於每年8月1日至上課開始日前之期間辦理。If you want to resume your studies in the Fall Semester, please apply during the period from August 1 to the day before the classes begin.

※欲於第二學期提前復學者，請依當學年度行事曆規定之寒假開始日至上課開始日前之期間辦理。If you want to resume your studies in the Spring Semester, please apply during the period from winter vacation begins to the day before the classes begin.

學號 Student ID	姓名 Name	學系 Department 組 Division	年級 Year
身分別(請勾選) Identity (Check the box) ☐ 本國女生 Domestic female ☐ 本國男生 Domestic male ☐ 僑生及港澳生 Overseas Chinese student ☐ 陸生 Mainland Chinese student ☐ 國際生 International student			
原休學學年期 Original Leave of Absence	學年度第 學期起至 學年度第 學期 共 學期 From ____ year ____ semester to ____ year ____ semester. Total: __semester(s)		
復學時間 Reenrollment Semester	學年度第 學期起提前復學 ____ year ____ semester		
學生聯絡電話 Contact Phone No.			
申請人或代辦人 簽章 Signature	代辦人電話： Phone of the authorized person		
學系主任 Department Chair	校園安全中心 Student Safety Center (限本國男生辦理) Domestic male only	僑生及陸生輔導組 Overseas Students Advising Division (限僑生及港澳生、陸生辦理) Overseas Chinese & Mainland China student only	國際事務處 Office of International Affairs (限國際生辦理) International students only
教務處註冊組(最後單位) Undergraduate Academic Affairs Division (The last office) (學士後護理學系各年級、護理學系二年級以上、醫學院其他學系學士班三年級以上、公衛學院學士班二年級以上學生，請至醫學院教務分處辦理) Students from the following units shall go to the Branch Office of Academic Affairs of the College of Medicine: Second Degree Bachelor of Science in Nursing (all students), Department of Nursing (sophomores and above), other undergraduate departments of the College of Medicine (juniors and above) and Department of Public Health (sophomores and above).			
1. 至「休學離校審核-管理端」→「休學審核」→學生提前復學→修改休學學期數→儲存。若無資料，則不需理會。 2. ☐ 復學系統開放前：至「學籍異動」修改「休學」學年期。 ☐ 復學系統開放後：至「學籍異動」→「復學」→「提前復學」。		Update the student status and the record of leave of absence.	
		承辦人核章 Clerk	

1. ☐ 資訊人員檢核選課資格	1	2
2. ☐ 資訊人員上傳繳費檔 (須 1 個工作天)		
3. ☐ 申請書送回各學系承辦人員存查		
Activate the course selection qualification and upload tuition fees.		資訊人員核章 Computer Officer

製表日期：2021 年 8 月 30 日