NATIONAL TAIWAN UNIVERSITY

Inter-University Course Selection Form for Non-NTU Students

Please note:

1. Only students in the NTU System or students from universities or academic programs (department / graduate institute) with which the University has signed an inter-university course selection cooperative agreement can register for courses at NTU.
2. Students of National Taipei University of Education or National Taiwan University of Arts who wish to register for courses at NTU shall complete their payments in accordance with the rules stipulated by the university they are enrolled in; payment of NTU credit fees is not required. Students of either of the two aforementioned universities who wish to register for **general education courses** shall apply using the special form downloaded from the NTU [Center for General Education website](http://cge.ntu.edu.tw/?page_id=181) instead of this form.

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| --- | --- | --- | --- |
| University |  | Academic Program(Department / Graduate Institute) |  |
| Student’s Name |  | Student ID  |  |
| National ID  |  | Degree Pursued and Year of Study | * Bachelor’s degree
* Master’s degree
* Doctoral degree

Currently in the \_\_\_\_\_ year |
| Department / Graduate Institute / Division |  | Semester of Application | \_\_\_\_\_\_ semester,Academic Year \_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Contact No. |  | Date of Application | \_\_\_/\_\_\_/\_\_\_\_\_ (MM/DD/YYYY) |
| Email |  |
| Course Information |
| Course-Offering University: |  | Department (Graduate Institute):  |  |
| Course and class no. | Course Title(Please write down the full title) | Credits | Course Level(✔) | Course Type(✔) | Instructor |
|  | Chinese:English: |  | □Undergraduate□Master’s　□Doctoral |  □ Half-year course □ Full-year course |  |

Are you taking this course to make up credit(s) for required courses previously failed or not taken? □ Yes □ No (Required)

Complete the following steps in order from 1 to 8:

|  |
| --- |
| Obtain approval from the university that the student is enrolled in: |
|  Head of academic program (signature or seal) | Countersigning unit |  Seal of the responsible unit of the Office of Academic Affairs(e.g., Registrar’s Office, Curriculum Division, etc. Please confirm with your university.) |
| An inter-university course selection cooperative agreement with NTU has been signed. | Center for Teacher Education (only required for Teacher Education Program courses) | An inter-university course selection cooperative agreement with NTU has been signed. |

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| Obtain approval from National Taiwan University: |
|  Instructor (signature or seal) |  Head of academic program (signature or seal) |  Academic affairs unit[[1]](#footnote-1)(seal) |  Cashier division/bursar’s office(Payment stamp) |
|  |  |  | Payment received for \_\_\_\_\_ credit hours. |

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|  **After receiving the approval from the parties listed above, please make 3 copies of this form and submit 1 each to (1) your home department, the (2) course offering department, and the (3) academic affairs unit of the course offering institution. Please submit the original copy to the responsible unit of the NTU Office of Academic Affairs.** |

Version date: 2019.11.07 (Retention period: 1 year)

1. For students enrolled in a college of medicine or public health, the Branch Office of Academic Affairs, College of Medicine shall be the responsible academic affairs unit; for undergraduate and graduate students of other colleges, the Undergraduate Academic Affairs Division and Graduate Academic Affairs Division shall be responsible, respectively.
 [↑](#footnote-ref-1)