

Application to Extend School Year for Credit Program

[Directions]

- A.** This form is NOT applicable to those described below:
 1. Students who take Teacher Education Program. (For students who join Teacher Education Program, please fill out another application form “Application to Extend School Year for Teacher Education Program”)
 2. Students pursuing a double major or a minor who have not fulfilled the requirements and not applied for cancellation. (In this case, school year is automatically extended and the application is not necessary)
- B.** To apply, please submit an academic transcript to the program organizer for review.
- C.** For undergraduate students, the extension of school year for credit programs is limited to one semester per application and one academic year in the maximum.
- D.** Application Deadline: The application shall be made prior to December 25 in the first semester or prior to May 25 in the second semester.

APPLICANT DETAILS	DEPARTMENT/ DIVISION		STUDNET ID NO.	
	PROGRAM		NAME	
	CONTACT NO.		APPLICATION DATE	
	EXTENDED SCHOOL YEAR	IN ACADEMIC YEAR _____ SEMESTER OF _____ Note: 1. Once the application is submitted to the associated Office of Academic Affairs, the applicant is not allowed to withdraw the application by any reason. 2. After the school year is extended, if the applicant applies for a suspension of school during extended school year, the time period of school suspension will be calculated in the extended school year for credit programs.		

MAJOR DEPARTMENT CERTIFICATION	This is to certify the applicant is about to earn sufficient credits for graduation requirements and is eligible for graduation in pursuant to the requirements of the department. <div style="text-align: right; margin-right: 50px;"> _____ Head of Major Department </div>
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PROGRAM ORGANIZER DEPARTMENT CERTIFICATION	Mandatory Credits for the Program: ____ in Total This is to certify the applicant is pursuing studies and has earned _____ credits in total in the program. <div style="display: flex; justify-content: space-between; margin-top: 20px;"> <div style="width: 30%; text-align: center;"> _____ Reviewer </div> <div style="width: 30%; text-align: center;"> _____ Official Seal of Program </div> </div>
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