

Application to Extend School Year for a Minor Degree

(Autonomous Application for a Minor Degree)

- A. The applicant who has fulfilled the major requirements and completed more than ½ of the minor requirements by autonomous application may apply to extend the schools year. The extension of school year is limited to one semester per application. Please refer to NTU Academic Regulations for details about maximum school year.
- B. Please present an academic transcript along with the application form to the major and minor departments for approval.
- C. The application shall be made prior to December 25 in the first semester or prior to May 25 in the second semester.

APPLICANT DETAILS	DEPARTMENT / DIVISION		STUDNET ID NO.			
	NAME		APPLICATION DATE			
	APPLICABLE ACADEMIC YEAR	(Enrolled Students Only)	CONTACT NO.			
	MINOR DEPARTMENT/ DIVISION		EXTENDED SCHOOL YEAR	IN ACADEMIC YEAR _____ SEMESTER OF _____		
	MINOR COURSES COMPLETED	SEMESTER & ACADEMIC YEAR	CREDIT	MINOR COURSES COMPLETED	SEMESTER & ACADEMIC YEAR	CREDIT

MAJOR DEPARTMENT REVIEW STATUS	<p><input type="checkbox"/> 1. The applicant has fulfilled all of the major graduation requirements (including those who are about to fulfill the major graduation requirements in the semester)</p> <p><input type="checkbox"/> 2. The minor courses listed by the applicant are confirmed not taken into account for the major graduation requirements.</p> <p><input type="checkbox"/> 3. The courses listed by the applicant include those recognized for the major graduation requirements. If they are recognized for minor requirements instead, then the following courses need to be taken to supplement the credits [Please list course details in the blank: <u>Courses to be recognized for minor requirements (credit)/ Courses to supplement the major graduation requirements (credit)</u>]</p> <p>Credits in Total</p> <p style="text-align: center;">_____</p> <p style="text-align: center;">Reviewer Head of Major Department (Sign/Seal)</p>
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MINOR DEPARTMENT QUALIFICATION STATUS	<p>Mandatory Credits for the Minor: _____ in Total</p> <p>This is to certify the applicant has earned _____ credits (more than ½) of the minor requirements and is eligible for an extension of school year for a minor degree.</p> <p style="text-align: center;">_____</p> <p style="text-align: center;">Reviewer Official Seal of Minor Department</p>
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Office of Academic Affairs Review Status

PRELIMINARY REVIEW		SECOND REVIEW		VICE PRESIDENT FOR ACADEMIC AFFAIRS APPROVAL STATUS
COMPETENT PERSON	SECTION CHIEF	DIRECTOR	SECRETARY	