Procedure

The College Affairs Meeting

proposal in triplicate sent to the Office of Academic Affairs

The Academic Affairs Office distributes the proposal to the Office of Academic Affairs, Office of General Affairs, and Office of Research and Development respectively for the detailed review based on its own jurisdiction, and bring forth specifc comment

The Academic Affairs Office gathers the review comments of the said three offices and asks the Executive Vice President and the President to decide whether to continue the ensuing procedures.

Ad Hoc Committee

The Administrative Meeting

The University Development and Planning Committee

The University Council

The Proposal shall be submitted to the Ministry of Education according to its scheduled timetable

After being notified of the approved results by the Ministry of Education, the Office of Academic Affairs shall inform the applicant unit, affiliated college and related unit(s)