National Taiwan University

**Teaching and Research Unit Evaluation for the ○○○ Academic Year**

**Written Review Comments on the Self-Evaluation Report**

**&**

**Replies from the Unit under Evaluation**

**Unit under Evaluation: ○○○ (to be completed by the unit itself)**

| **Issues for clarification** | |
| --- | --- |
| **Questions** | **Description** |
| **i. Context evaluation** | |
| 1. **Department/Institute Plans** | Q： |
| A： |
| 1. **Administration and Operations** | Q： |
| A： |
| 1. **SWOT Analysis** | Q： |
| A： |
| 1. **Goals** | Q： |
| A： |
| **ii.** **Input evaluation** | |
| 1. **Human Resources** | Q： |
| A： |
| 1. **Books, Equipment, Facilities and Financial Resources** | Q： |
| A： |
| **iii.** **Process evaluation** | |
| 1. **Academic Activities** | Q： |
| A： |
| 1. **Enrollment and Counseling** | Q： |
| A： |
| 1. **Teaching and Curriculum** | Q： |
| A： |
| 1. **Service and Promotion** | Q： |
| A： |
| **iv.** **Product evaluation** | |
| 1. **Faculty Teaching Achievements and Research Output in the Past Five Years** | Q： |
| A： |
| 1. **Student Performance** | Q： |
| A： |
| 1. **Alumni Career Tracking and Counseling** | Q： |
| A： |
| 1. **Development** | Q： |
| A： |
| **v. Other issues** | |
| 1. **OOOOOO** | Q： |
| A： |
| 1. **OOOOOO** | Q： |
| A： |
| **Instructions** | 1. The Q&A sections contained in this form serve only as a reference. Evaluators are required to raise questions for clarification based on the Self-Evaluation Report as provided by the unit under evaluation. The layout of this form may be edited by adding/removing fields if necessary. 2. The unit under evaluation shall answer each question based on the written review comments by using verbal descriptions, figures, tables or forms, and provide feedback by the first day of the site visit (preferably during the “Presentation by the unit under evaluation” session on the day of the site visit). |

Completed on: \_\_\_\_\_\_\_\_\_\_\_ (MM/DD/YYYY)