**NTU Teaching and Research Unit Evaluation for the ○○○ Academic Year**

**List of Recommended Evaluators**

**Unit under evaluation: \_\_\_\_\_\_\_\_\_\_**

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| **No.** | **Name** | **Affiliation** | | **Job Title** | | **Highest Education** | | **Experience**  **(no more than 3 records)** | | **Specialization** | | **Notes\*** |
| 1 |  |  | |  | |  | |  | |  | | Convener |
| 2 |  |  | |  | |  | |  | |  | | Evaluators |
| 3 |  |  | |  | |  | |  | |  | |  |
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| 10 |  |  | |  | |  | |  | |  | | Reserve evaluators |
| 11 |  |  | |  | |  | |  | |  | |  |
| 12 |  |  | |  | |  | |  | |  | |  |
| Notes:  1. In compliance with Article 6 of the NTU Guidelines for Evaluation of Teaching and Research Units, please appoint 5 to 9 non-NTU-affiliated scholars (including experts working in the industry and at least one scholar from other countries).  2. The general requirements for the evaluators by the Oversight Committee of Evaluation of University are as follows:  a. The evaluators shall have a good academic standing and meet the requirements set forth by the Subparagraphs of the 1st and 3rd Paragraphs, Article 6 of the NTU Guidelines for Evaluation of Teaching and Research Units. The recommended evaluators shall not be the adjunct teachers of the departments to which the units under evaluation belong, or scholars who are from the same university/institution.  b. To be a suitable candidate, the recommended evaluators should be able to participate in the whole process of the site visit (which shall take at least 2 days).  c. In an evaluation committee, it is recommended that each evaluator is from a different university/institution/unit. The specializations of the evaluators shall also be diversified and balanced.  3. The above-mentioned requirements shall be considered the principles of recommendation. Should there be any special case, please provide an explanation in the field of “Notes\*” of the recommended evaluator.  4. Please edit the layout of this form by adding/removing fields if necessary. | | | | | | | | | | | | |
| Appropriate  Administrative  Personnel  (phone & email) | | | Name:  Phone:  Email: | | Head of the unit under  evaluation | |  | | Dean of college  (or the head of the  Competent higher  level managing unit) | |  | |

\*The list for Level 1 research unit shall be signed or stamped by the Executive Vice President

\*The list for Level 1 teaching unit shall be signed or stamped by the Vice President for Academic Affairs