

[Promulgated on March 05, 2020]

NATIONAL TAIWAN UNIVERSITY

Payment Standards for Faculty Members Involved in Various Admission Exams

October 04, 2005	Passed by the 1st Admissions Committee Meeting, Academic Year 2006–07
May 08, 2006	Amended and passed by the 6th Admissions Committee Meeting, Academic Year 2006–07
March 21, 2008	Amended and passed by the 5th Admissions Committee Meeting, Academic Year 2008–09
September 14, 2011	Amended and passed by the 5th Admissions Committee Meeting, Academic Year 2012–13
July 31, 2013	Amended and passed by the 12th Admissions Committee Meeting, Academic Year 2013–14
March 29, 2019	Amended and passed by the 6th Admissions Committee Meeting, Academic Year 2019–20
June 04, 2019	Amended and passed by the 9th Admissions Committee Meeting, Academic Year 2019–20
March 05, 2020	Amended and passed by the 5th Admissions Committee Meeting, Academic Year 2020–21

Article 1 These standards are established based on *the Guidelines for Payment of Compensation for Various Examination-related Work in Public Colleges and Universities*.

Article 2 These standards apply to all enrollment examinations held by National Taiwan University (“the University”) and serve as the basis for drafting the budget.

Article 3 The University should establish work items based on actual work needs for each enrollment examination as the basis for conducting business and paying compensation.

Article 4 With the exception of those paid according to special regulations, compensation for work related to all enrollment examinations at the University will be calculated based on a "per day" unit, with "staff" receiving a daily rate of NT\$700 and "custodian" receiving a daily rate of NT \$630. The following are the special regulations for payment:

1. Enrollment operations (including registration of admitted and waitlisted students): "staff" will receive a daily rate of NT\$1,500; "custodian" will receive a daily rate of NT\$1,200.
2. Proctoring and examination-related work: "staff" will receive a rate of NT\$800 per session; "custodian" will receive a rate of NT\$720 per session.
3. Printing test questions and conducting related tasks inside the examination hall: "Staff" will receive NT\$2,200 per day or night;

"custodian" will receive NT\$1,800 per day or night.

4. Test creation fee: NT\$4,200 per subject.
5. Grading fee: NT\$50 per paper, excluding papers of absentees.
6. Admission committee review fee, as well as review and interview fees for each department, graduate institute, and degree program (hereinafter referred to as departments): NT\$1,000 per person per session.
7. Compensation for planning, coordination, work supervision, unit coordination, and regular work related to the enrollment examinations should be paid according to the actual workload and complexity.
8. When a department carry out various admissions work, the department should pay the payment according to the actual work items within the total amount of the admissions work budget of the department.

The calculation rules for the maximum total amount of the aforementioned recruitment and examination expenses is as follows:

- 1) 65% of the registration fee for the candidates of the master's program screening examination.
- 2) the full amount of the oral examination registration fee for the candidates of the master's program.
- 3) 80% of the registration fee for the candidates of the master's in-service program.
- 4) 85% of the registration fee for the candidates of the doctoral program.

The calculation rules for the total amount of trial work expenses for new enrollment projects shall be based on the percentage of similar enrollment items.

Article 5 The use of each admission exam income should be based on the principle of balanced revenue and expenditure. The direct and indirect costs required to conduct the exams should be included in the admission budget. The total amount of payment for staff (excluding fees for question setting, grading, reviewing, interviews, printing test questions and conducting related tasks inside the examination hall, and invigilation) should not exceed 50% of the total revenue.

Article 6 For all admission exams at the University, the total monthly remuneration for exam staff should not exceed 20% of their monthly salary. However, the fees for question setting (including assistance with setting questions) and grading (including assistance with grading) may be excluded from the calculation of the above-mentioned total remuneration.

The monthly total salary referred to in the preceding paragraph refers to the

sum of the basic salary (including seniority pay) and professional allowance (academic research fee). An additional management duty allowance shall be calculated for managerial staff.

Article 7 The income and expenditure of the remuneration for the staff involved in the recruitment examination of the University should be audited by the Office of Audit.

Article 8 These standards shall be implemented after being approved by the University's Admissions Committee, and any revisions shall also follow the same process.