

National Taiwan University
Application Form for Changing Advisor

1. Graduate Student Declaration

_____ (department) _____ (name) _____ (student ID)

According to **Standards of Conduct between Thesis/Dissertation Advisors and Graduate Students**, if graduate student would like to change advisor, he/she must obtain the formal approval of the original advisor(_____(name)_____). The student must not transfer their research plan and results to the new advisor without the consent of the original advisor.

Declarant: _____ (Signature)

Date:

Note: Graduate student must send a copy of his/her thesis to the original advisor by personally delivered, delivered by the academic division, or sent by registered with advice of receipt 10 days prior to his/her thesis/dissertation defense. If the original advisor have any concerns, they must appeal to the department, graduate institute, or degree program at least 5 days prior to the thesis/dissertation defense. After the appeal is determined, the student's thesis/dissertation defense shall be suspended until a decision has been reached by the responsible department, graduate institute, or degree program in a meeting held within one month of the appeal filing.

In the event that a graduate student changes advisors at their own discretion without following regulations, the grade he/she receives for the thesis/dissertation defense shall not be recognized.

2. Agreement Between Original Advisor and Graduate Student

During the period of advisement, regarding the right to publish research, both parties Professor _____ (name) (Party A) and Graduate Student _____ (name) (Party B) hereby consent to the following agreement:

- ☐ Both parties have the right to jointly publish the research project.
- ☐ The right to publish the research project is given to Party A.
- ☐ The right to publish the research project is given to Party B.

Party A (Original Advisor) :

Party B (Graduate Student) :

3. Written consent letter from the new advisor (In cases where a graduate student has two advisors and only wishes to terminate the student-advisor relationship with one, this item does not require approval.)

Agreement to act as advisor for graduate student _____ (name) _____. Applications for a change of advisor deemed to be in compliance with the regulations of the department, graduate institute, or degree program shall become effective in ten days after submission.

Agreed person (new advisor) : _____ (Signature) _____. Date:

Director : _____(Signature)_____ Date:

Note: Student must prepare 3 copies of this form, which includes the declaration and the agreement. One copy will be furnished to the academic division, one to the student's original advisor, and one will be kept by the student.

This document is a sample. It can be modified and used by any unit as long as it does not violate