

國立臺灣大學研究生退學申請書

National Taiwan University

Application for Withdrawal from University (for graduate student use)

| | | | | |
|--|--|--|--|--|
| 學號 Student ID Number | | 中文姓名 Chinese Name | | Degree : <input type="checkbox"/> Master <input type="checkbox"/> Doctoral |
| | | | Department : | |
| 退學原因 Reason for withdrawal | | | | |
| 退學時間 Semester of Withdrawal | 自 學年度第 學期起退學 I wish to withdraw from the ___ semester of academic year _____ | | 辦理日期 Application Date | 年 月 日 (year) (month) (day) |
| 永久地址 Permanent address | 電話 : (Telephone) _____ 行動電話 : (Cell phone) _____ | | | |
| Please read the instructions before completing the following procedures. | | | | |
| 會簽程序【申請休學者請參閱本表說明並依序前往辦理休學離校手續】 | | | | |
| (1) 導師簽章 Thesis Instructor Signature | (2) 系所辦公室蓋章 Stamp of the Graduate Institute | | (3) 系主任(所長)簽章 Signature of the Director of the Graduate Institute | |
| (4) 圖書館 Stamp of the Library | (5) 國際事務處或僑生及陸生輔導組 Stamp of the Office of International Affairs or Overseas Students Advising Division | | (6) 學生住宿服務組 Stamp of the Student Housing Service Division | |
| | | If you are an international student, please go to the Office of International Affairs. If you are an overseas Chinese student or a mainland Chinese Student, please go to the Students Advising Division. | | ※住宿者請先至宿舍教官室領取退宿單 ※無住宿者請逕至住宿服務組確認 * If you are living in the dormitory, please obtain a check-out form from the dormitory coordinator. * If you are not living in the dormitory, you still need to get the stamp to prove this. |
| (7) 出納組 Stamp of the Cashier Division | | | (8) 研究生教務組 Stamp of the Graduate Academic Affairs Division | |
| | | | Please bring your student ID card. | |
| 說明 Instructions | 1. 醫學院、公衛學院學生請至醫教分處辦理。 Students of College of Medicine and Public Health should submit the application to the Academic Affairs Division of College of Medicine. 2. 領取退學證後，若符合退費規定者，請逕至出納組辦理退費手續。 After getting the certification of withdrawal from the university, if you are qualified for a refund, please go to the Cashier Division to get a refund. | | | |
| 申請人或代辦人簽章 Applicant (or Agent) Signature | | | 電話 : Telephone: | |