

NATIONAL TAIWAN UNIVERSITY

Application to Retain Student Status for Newly Admitted Graduate Students

The following section shall be filled out by the applying student:

Application period: January 4 – 29

- First application
 Extension (approval from the head of department / graduate institute not required)

Name		Student ID No. assigned upon admission	
College / Department / Division	College: Department / Graduate Institute: Division:		<input type="checkbox"/> Master's <input type="checkbox"/> Doctoral
Reason for application	<p style="text-align: center;">● Approval from the head of department / graduate institute is required if the reason for application is military service, in which case please submit this form directly to the Graduate Academic Affairs Division</p>		
Period of retainment	From _____ Semester, Academic Year _____ to _____ Semester, Academic Year _____, _____ semester(s) in total		
Required documents	First application: 1. Original copy and photocopy of academic certifications (The original copy will be returned upon inspection while the photocopy will be retained for reference. Please make your own photocopies.) 2. Supporting documents for your reason for application <input type="checkbox"/> Military service certification: order to report for service or proof of current military service; military ID cards are NOT accepted (The period of retainment shall be equal to the legal period of military service. The original copy will be returned upon inspection while the photocopy will be retained for reference.) <input type="checkbox"/> Proof of medical conditions issued by a NHIA-contracted regional hospital or above (one year max.) <input type="checkbox"/> Proof of low household income issued by the township/district office or above (one year max.) <input type="checkbox"/> Pregnancy or child birth (one year max.) <input type="checkbox"/> Raising a child under three years of age (three years max.) <input type="checkbox"/> Other justifiable causes (one year max.) 3. Letter of acceptance Extension: 1. Letter of approval for student status retainment (if applicable) 2. Proof of current military service (military ID cards are NOT accepted)		
Address	□□□	Tel:	
		Mobile:	

Department / graduate institute approval: (not required if the reason for application is military service or retainment extension)

Approval by the Head of Department / Graduate Institute	
Application	<input type="checkbox"/> Approved <input type="checkbox"/> Denied
Signature of the Head: _____ Date: _____ (yyyy/mm/dd)	

The following section is reserved for processing by the Graduate Academic Affairs Division:

Processing Clerk	Chief of Student Status Section	Director