

**NATIONAL TAIWAN UNIVERSITY**  
**Standards for Budgeting and Subsidies for the Preparatory**  
**Program in Basic Subjects**

May 24, 2016      Passed by the 2,906<sup>th</sup> Administrative Meeting  
August 01, 2016      Passed by the University Endowment Fund Management Committee  
March 21, 2017      Amended and passed by the 2,924<sup>th</sup> Administrative Meeting

Article 1    The Preparatory Program in Basic Subjects ("The Program") at National Taiwan University (NTU or "the University") shall be funded by student course credit fees. The fee standards shall align, with necessary adjustments, to the fee standards established by the College of Science, amounting to NT\$1150 per credit. Students from middle-to-low income households may be eligible for a 60% tuition subsidy, while students from low-income households may receive full tuition subsidy. If the student course credit fees are insufficient to cover the expenses associated with the Program, a special signed approval for the required items and amount may be obtained from the Vice President for Academic Affairs to cover the shortfall.

Article 2    The hourly lecture fees for the Program shall be subject to the Standard Chart for Hourly Lecture Fees for Part-Time Faculty at Institutes of Higher Education. However, under special circumstances where the Chart does not apply, the fees may be paid after a special signed approval has been obtained from the President of NTU. The faculty member's teaching hours, if not compensated via hourly lecture fees, may be counted towards their basic teaching hours for the current or following academic year. If the teaching hours exceed the basic hours allocated for the current academic year, the overtime hourly lecture fees may be reimbursed in the subsequent academic year.

Article 3    The fees for teaching assistants of the Program:

1.    For preparatory courses where the number of hours and credits align with the courses of a regular semester and the credits earned may be eligible for credit transfer, the allocation and salary calculation for Type A teaching assistants (for discussion classes) and Type C teaching assistants (for general courses) are as follows:

1)    Type A teaching assistants (for discussion classes): The allocation shall follow a ratio of one teaching assistant for every 20 students. An additional teaching assistant shall be allocated when the number of students reaches 40, and so forth. The salary for a teaching

assistant shall be NT\$25,000 per course. If the number of students is below 20, the salary may be subject to adjustment based on the available budget.

- 2) Type C teaching assistants (for general courses): A teaching assistant shall be allocated when the number of students reaches 10. The salary for a teaching assistant is calculated based on the number of students, starting at NT\$10,000 per course when there are 10 students. An additional NT\$500 shall be added for each additional student. Once the number of students reaches 40, the salary shall be fixed at NT\$25,000 per course. Once the number of students exceeds 40, an additional teaching assistant shall be allocated for every increase of 80 students.

2. For preparatory courses not eligible for credit transfer:

- 1) If the number of hours of instruction and credits aligns with regular courses (15 hours per credit) and the number of credits is at least 2, the allocation and salary calculation for teaching assistants described in the preceding subparagraph shall apply *mutatis mutandis*.
- 2) If the number of hours does not meet the credit standard, the allocation for teaching assistants described in the preceding paragraph shall apply *mutatis mutandis*, while the salary shall be calculated based on the ratio of the actual number of hours to that of the regular courses.

Article 4 In the implementation of the Program, if additional budget is needed, the responsible academic program shall request a special signed approval from the Vice President for Academic Affairs, by providing detailed planning for the included courses, listing the items to be subsidized, and stating the intended purposes.

Article 5 Administrative fee allocation: unless there is a special signed approval from the President, the administrative management fee shall be subject to Article 3 of the NTU Rules Governing Revenue and Expense Management for Self-Raised Incomes in the University Endowment Fund. As per the article, a certain percentage of the Program income, determined by the total amount, shall be allocated for administrative management.

Article 6 Administrative cost allocation: unless there is a special signed approval from

the President, a certain percentage of the credit fees shall be allocated for administrative costs, provided that there is any surplus at the end of the year to be retained.

Article 7 The Principles shall be passed by the Administrative Meeting and implemented on the date of promulgation.