

NATIONAL TAIWAN UNIVERSITY

Directives for the Evaluation of Intercollegiate and Interdepartmental Credit Programs

January 03, 2014 Passed by the 2nd Academic Affairs Meeting, fall semester, Academic Year 2013–14

- Article 1 The *National Taiwan University* (“the University”) *Directives for the Evaluation of Intercollegiate and Interdepartmental Credit Programs* (“the Directives”) are formulated in accordance with Article 9 of the University’s *Guidelines for Establishing Intercollegiate and Interdepartmental Credit Programs*.
- Article 2 To ensure educational quality, the first credit program evaluation shall be implemented in Academic Year 2015–16. In principle, each credit program shall undergo an evaluation every five years after its establishment as the basis for teaching improvement and credit program consolidation or termination.
- Article 3 A credit program evaluation committee (“the Committee”) shall be established to handle matters related to the evaluation of credit programs. The Committee shall consist of 5 to 9 members, with the Vice President for Academic Affairs serving as convener and the Director of the Center for Teaching and Learning Development (CTLTD) as an *ex officio* member. The remaining members shall be faculty members of the University or scholars and experts from outside of the University appointed by the Vice President for Academic Affairs. Members shall serve a one-year term and may be reappointed consecutively. The Committee may invite student representatives and other stakeholders to attend review meetings based on its needs. A review meeting may only be convened with more than half of the members present, and a resolution may only be issued with more than half of the attending members in concurrence.
- Article 4 A task force shall be established by the Committee to assist in matters related to credit programs, issues related to systems and websites, and credit program evaluation tasks. The task force shall consist of members appointed by the Office of Academic Affairs’ Undergraduate Academic Affairs Division, Curriculum Division, Graduate Academic Affairs Division, Computer Information Management Division, and CTLTD.
- Article 5 Credit program evaluations shall be conducted in writing. Details regarding times and procedures shall be announced separately by the Office of Academic Affairs. Credit programs under review shall fill out the Credit Program Self-Evaluation Form. The scope of the evaluation shall include:
1. Credit program positioning and features
 2. Curricular plans
 3. Operation and performance
- Article 6 Evaluated credit programs shall be classified into the following three levels: **pass**, **conditional pass**, and **fail**.
The Office of Academic Affairs shall offer a special commendation to credit

programs that pass the evaluation with distinction.

Credit programs that pass the evaluation conditionally shall supply the required documentation within one month of being notified of the results. The Committee shall review the additional documentation and issue a final ruling of **pass** or **fail**.

Credit programs that fail the evaluation shall make improvements and undergo a follow-up evaluation in the following academic year. Any credit program that fails the follow up evaluation shall immediately cease accepting students and be reported to the Academic Affairs Meeting for review, which may resolve to consolidate or terminate the credit program in question or allow it to continue to accept new students.

Article 7 The termination or consolidation of a credit program carried out pursuant to a ruling by the Academic Affairs Meeting shall not affect the rights and interests of students currently taking the credit program. The competent teaching and research units shall provide academic counseling to students in terms of course taking and obtaining a credit program certificate.

Article 8 The Directives shall be passed by the Academic Affairs Meeting and then implemented on the date of promulgation.