

# NATIONAL TAIWAN UNIVERSITY

## Directives Governing the Reduction of Full-Time Faculty Teaching Hours

May 22, 2012    Passed by the 2,716<sup>th</sup> Administrative Meeting  
April 21, 2015    Passed by the 2,855<sup>th</sup> Administrative Meeting

Article 1    National Taiwan University (“the University”) formulates the *Directives Governing the Reduction of Full-Time Faculty Teaching Hours* (“the Directives”) to encourage full-time professors, associate professors, and assistant professors to pursue innovative teaching and strive for academic excellence.

Article 2    Teaching units at the University such as individual colleges, departments, divisions, graduate institutes, and degree programs may apply for a one-hour teaching hour reduction for all full-time professors, associate professors, and assistant professors in said teaching units, provided that the reduction will not affect required and core course offerings.

Article 3    Division-wide reduction of teaching hours shall be applied for by teaching units such as colleges, departments, divisions, graduate institutes, and degree programs and pass a review by the department (division, graduate institute, or degree program) curriculum committee and affairs meetings and the college curriculum committee and affairs meetings. The proposal shall then be submitted to the Office of Academic Affairs by the end of June and December each year to be scheduled for discussion and approval by the Administrative Meeting, after which it may take effect.

Article 4    Calculation of hourly lecture fees in excess of basic teaching hours for faculty members approved for teaching hour reduction in accordance with the Directives shall be subject to the standards set forth in Article 2 of the University’s *Guidelines for the Calculation of Full-time Faculty Members’ Weekly Teaching Hours and Hourly Lecture Fees in Excess of Basic Hours*.

Article 5    Faculty members who meet the criteria for teaching hour reduction set forth by other University regulations may still be approved for the one-hour reduction stipulated herein.

Article 6    Teaching units such as colleges, departments, divisions, graduate institutes, and degree programs that are approved for teaching hour reduction shall suspend such reduction under any of the following situations:

1. Students’ rights and interests in regard to their studies are impacted by the course offerings of teaching units such as colleges, departments, divisions, graduate institutes, or degree program due to the reduction of teaching hours, and said teaching units are unable to make improvements after processing the complaints.
2. Other significant factors affecting the allocation of teaching human resources and curricular plans.

Teaching units in situations described in any subparagraph of the preceding paragraph shall apply to suspend teaching hour reduction. The application

shall be discussed and passed by the department (division, graduate institute, or degree program) curriculum committee and department/division/graduate institute affairs meeting, and reviewed and passed by the college curriculum committee, college affairs meeting, and Administrative Meeting before taking effect.

Applications to suspend teaching hour reduction may also be proposed by colleges, the Center for General Education, or the Office of Academic Affairs, which shall be submitted by the Office of Academic Affairs to the Administrative Meeting for review and passage before taking effect.

Article 7 The Directives be passed by the Administrative Meeting and then implemented on the date of promulgation.