

**Standard Charge List for Renting Space and Equipment in the Classroom Buildings (Tax not included)**

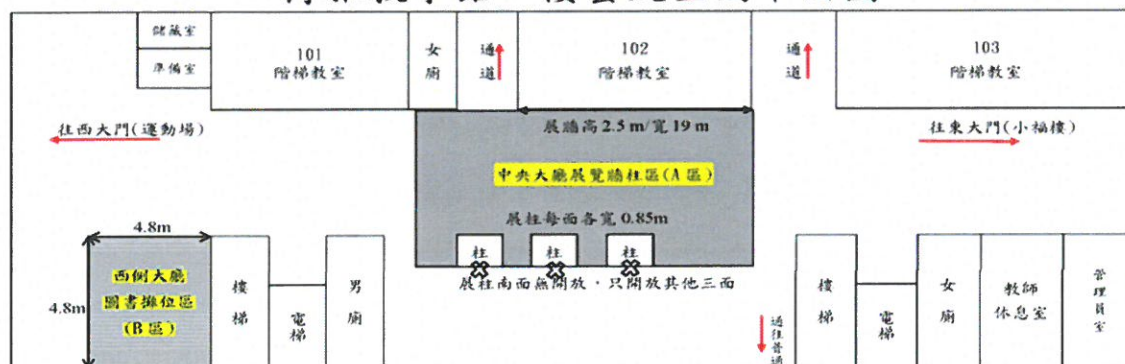
Item				Half-day	Full day	Nighttime	Notes	
Rental Session (Including time for setting up the venue)				0800-1200 1300-1700	0800-1700	1800-2200	1. Cleaning fee: including water, electricity, solid waste disposal fees, and equipment and facility fees (including classroom desks, chairs, and fans; excluding air conditioning and audiovisual equipment).  2. The applicant renting more than five classrooms equipped with air-conditioning and audiovisual equipment during the same session will receive a 20 percent discount on air-conditioning and audiovisual equipment fees; the applicant renting more than 10 classrooms during the same session will receive a 30 percent discount. The air-conditioning temperature should be set according to NTU's regulations.  3. Do not exceed the rental time for more than an hour. Exceeding the rental time will incur an additional fee based on the average hourly rate of the rental session. Exceeding less than an hour will be charged at the full hourly rate.  4. The unit requesting extra time for setting up the venue will be charged an additional fee based on the average hourly rate of the rental session with a 50 percent discount.  5. NTU does not provide non-NTU units with Wi-Fi services. For those who have rented the audiovisual equipment, NTU will provide a computer with internet access.  6. Non-NTU units will be charged all tax receivable.  7. Staff management fee: \$1,200 per session	
Cleaning Fee	Classrooms in Boya Lecture Bldg. (2F-4F), Xinsheng Lecture Bldg., Zonghe Lecture Bldg., Putong Lecture Bldg., and Gongtong Lecture Bldg.	Under 10 classrooms	Under 50 people	\$2,000 per room	\$3,800 per room	\$3,800 per room		
			51-100 people	\$2,200 per room	\$4,200 per room	\$4,200 per room		
			101-200 people	\$2,400 per room	\$4,600 per room	\$4,600 per room		
			More than 201 people	\$2,600 per room	\$5,000 per room	\$5,000 per room		
		More than 11 classrooms	Under 50 people	20% discount				
			51-100 people					
			101-200 people					
			More than 201 people					
	Boya Lecture Bldg. Classroom 101 (accommodate 400 people)			\$4,000	\$8,000	\$8,000		
	Boya Lecture Bldg. Classroom 102 (accommodate 279 people)			\$3,000	\$6,000	\$6,000		
Boya Lecture Bldg. Classroom 103 (accommodate 278 people)			\$3,000	\$6,000	\$6,000			
Lecture Hall (accommodate 568 people)			\$40,000	\$80,000	\$80,000			
Air-conditioning Fee				\$1,500 per room	\$3,000 per room	\$2,000 per room		
Audiovisual Equipment Fee	Electronic Equipment (including computers, projectors, and screen)	5500-lumen	Room with one projector	\$2,000 per set	\$3,000 per set	\$2,000 per set		
			Room with two projectors	\$2,200 per set	\$3,200 per set	\$2,200 per set		
			Room with three projectors	\$2,400 per set	\$3,400 per set	\$2,400 per set		
			Room with four projectors	\$2,600 per set	\$3,600 per set	\$2,600 per set		
	Laptop computer			\$2,000 per computer	\$3,000 per computer	\$2,000 per computer		
	Laser pointer			\$100 per pointer	\$150 per pointer	\$100 per pointer		
	Multimedia Push System (Common Subjects, Freshman, and Putong Lecture Building)			\$500 per monitor	\$750 per monitor	\$500 per monitor		
	LED Line Display Board (Putong Lecture Building)			\$2,000 per board	\$3,000 per board	\$2,000 per board		

Four-screen video wall (1F of Boya Lecture Building)	\$2,000 per wall	\$3,000 per wall	\$2,000 per wall	<p>during daytime and \$1,500 per session during nighttime (use in advance or exceeding the rental time will be charged an additional fee of \$300 per hour during daytime and \$375 during nighttime; Using less than an hour will be charged at the full hourly rate.) Renting the equipment of the Conference Room will be charged an additional fee of \$500 per session. The staff management fees will be charged twice for renting more than 11 rooms.</p>
Eighteen-screen video wall (2F of Zonghe Lecture Building)	\$5,000 per wall	\$7,500 per wall	\$5,000 per wall	

Standard Charge List for Renting Art and Culture Space in Boya Lecture Building (Tax not included)

Open space	Fees (daily)		Notes
	Non-NTU	NTU unit	
Exhibition Walls & Columns along the Central Hall on the first floor	\$6,000	\$3,000	
Books Area at the West Hall	\$3,000	\$2,000	

博雅教學館一樓藝文空間平面圖



Standard Charge List for Renting Open Learning Space in Zonghe Lecture Building (Tax not included)

Rented Venue	Open Learning Space in Zonghe Lecture Building			First floor capacity: 103 people
				Second floor capacity: 84 people
Rental Session (including time for setting up the venue)	Half-day	Full day	Nighttime	Notes: 1. Cleaning fees: including water, electricity, solid waste disposal fees, and equipment and facility fees (including classroom desks, chairs, and fans; excluding air conditioning and audiovisual equipment). NTU units will receive a 50 percent discount for the cleaning fees. For any of the following circumstances, the discount will be 20 percent: (1) The event is co-organized with non-NTU units (2) The event is sponsored by non-NTU units (3) The event charges the participants
	0800-1200 1300-1700	0800-1700	1800-2200	
Cleaning Fee	\$2,000 per room	\$3,800 per room	\$3,800 per room	2. The air-conditioning temperature should be set according to NTU's regulations. 3. Do not exceed the rental time for more than an hour. Exceeding the rental time within an hour will be charged an additional fee based on the average hourly rate of the rental session. Using less than an hour will be charged at the full hourly rate. 4. The unit requesting extra time for setting up the venue will be charged an additional fee based on the average hourly rate of the rental session with a 50 percent discount. 5. NTU does not provide non-NTU units with Wi-Fi services. 6. Non-NTU units will be charged all tax receivable. 7. Staff management fee: \$1,200 per session during daytime and \$1,500 per session during nighttime (use in advance or exceeding the rental time will incur an additional fee of \$300 per hour during daytime and \$375 during nighttime; Using less than an hour will be charged at the full hourly rate.)
Projector and Equipment Fee	\$2,000 per set	\$3,000 per set	\$2,000 per set	
Air-conditioning Fee	\$1,500 per room	\$3,000 per room	\$2,000 per room	



# Flowchart for Renting Classroom in NTU's Classroom Buildings

