

National Taiwan University Guidelines for the Selection and Awarding of Good Teaching Faculties

Approved by the 2422nd University's Administrative Affairs Meeting on Feb. 21, 2006

- Article I** These guidelines are established by National Taiwan University (hereinafter referred to as (“this university”) for the purpose of encouraging good teaching faculties and approving their effort and contribution in the academic endeavor.
- Article II** Full-time faculties of this university (including those jointly hired) and project-appointed faculties (hereinafter referred to as “full-time faculty” and “project-appointed faculty”) who have been teaching at this university for over two years may qualify as candidates, except for those who are under the condition listed in article 6 of these guidelines.
- Article III** The awards are classified into two categories: “Outstanding Teaching” and “Good Teaching”. Award recipients shall receive a certificate and be honored publicly and shall also receive monetary awards depending on the type of the award.
- Article IV** The number of Outstanding Teaching faculties to be selected shall be 1% of the total full-time faculties and project-appointed faculties. The number of Good Teaching faculties shall be 9% of the total full-time faculties and project-appointed faculties. The university shall allocate the number of award recipients proportionately based on the number of full-time faculty and project-appointed faculty in each college. If the allocated proportion is a decimal place, it shall be accumulated over the years for future use. However, each college may also use the decimal portion in advance and be discounted in the subsequent year.
- Article V** For the purpose of encouraging faculties’ support in the instruction of common and general education courses as well as mandatory courses in other departments, institutes or elective courses with over 60 students, departments and institutes which have faculties that taught some of the courses mentioned above in the previous year shall be allocated additional percentages for award recipients. For the Outstanding Teaching award, 1% of the total number of faculties who have taught courses mentioned above is granted. For the Good Teaching award, 9% of the total number of faculties who have taught the courses mentioned above shall be granted.

The number of positions mentioned above shall be determined by the Common Education Committee.

Article VI The Outstanding Teaching award is granted for a period of 5 years; the award recipient may not be recommended again within 5 years of receiving the award. There is no restriction for the number of times that the Good Teaching award can be received.

A teacher who has received the Outstanding Teaching award twice after becoming a full professor shall be considered an honorary outstanding teaching faculty, and may not be recommended again for the award.

Article VII The selection process is divided into two stages. The first stage is implemented by each department or institute in two different formats. The first format consists of a unified student survey prepared by the college and sent to each department or institute in the second semester of each academic year during the course adding/dropping period for the selection of various candidates. The total number of candidates shall not exceed 10% of the total full-time faculty and project-appointed faculty in the department or institute. The second format consists of a course instruction questionnaire given to students prior to the final exams in each of the semesters. Candidates must have a 50% and above completion rate of the questionnaire with at least 10 students having completed the questionnaire. Candidates must also have scored 4.0 in the performance evaluation in order to be qualified. (The number of candidates cannot exceed 5% of the total full-time faculty and project-appointed faculty in the department or institute)

If the department or institute is unable to select enough candidates based on the previous two formats or if the department or institute has special circumstances that needs the approval of the Dean of the college to select only one of the format for implementation, the total number of candidates selected shall be limited to 15% of the total full-time faculty and project-appointed faculty in the department or institute.

Each department or institute shall set up a Selection Committee and shall review the results of the student surveys and course instruction questionnaire in order to select candidates for the award; the list shall later be sent to the college level for second round selection.

The second stage of the selection process is a continuation of the first stage and it consists of a second round selection from the merged list of candidates presented from the two formats in the first stage. The result of the second round selection must be presented to the university level at

the end of April of the same year for award related procedures. Candidates selected from the 2nd format of the first stage cannot be faculties who offer classes jointly with another faculty and whose instruction hours are less than one-third of the total course instruction hours.

Article VIII Student surveys shall be completed by undergraduate students in the 3rd year level or above in all departments and graduate students in the 2nd year level and above. The implementation details shall be established separately.

Article IX Candidates must have fulfilled the university's minimum teaching hours as required by each level of faculty for the two semesters prior to the selection process in order to qualify for the second stage selection process.

Article X Each college must establish a Good Teaching Faculty's Selection Committee. The Committee shall recommend a list to the university level from the list of candidates selected into the second round and taking into account the statistical results of the student surveys and the course instruction questionnaire, as well as historical teaching performance of the candidates and other pertinent information.

Article XI The Common Education Committee should establish a Good Teaching Faculty's Selection Committee, and follow the stipulations of article 7, section 1's second format and article 7, section 5 and article 9, for the purpose of selecting Good Teaching Faculties in the Physical Education's Office and in the Center for Teacher Education as well as faculties who have taught courses described in article 5.

Article XII Other clinical faculties of this university may be selected by the pertinent college following the stipulations of these guidelines; the number for outstanding faculty recipients shall be 1% of the total clinical faculties, and the number for Good faculty recipients shall be 5% of the total clinical faculties.

Article XIII Each college and the Common Education Committee must establish their own good Faculty Selection (or Semifinal Selection) Committee as well as Selection (or Semifinal Selection) Policies. These must be reported to the university level for reference.

Article XIV These guidelines shall be implemented after being approved by the Administrative Affairs meeting; the same procedure applies to the amendments.

