

National Taiwan University International Student's Admission Guidelines

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Article I These guidelines are established in accordance with article 5 of Ministry of Education's *Regulations Regarding International Students Undertaking Studies in Taiwan* and article 4 of this University's *Academic Policy*, and other pertinent laws and regulations.

Article II International students referred to in these guidelines are those who do not possess any of the qualifications for nationality of Republic of China as stated in article 2 of the *Nationality Act*, and neither possess the status of Overseas Chinese Student. For those who once had the nationality of Republic of China, but have lost the status of the nationality may not, according to Ministry of Interior's stipulations, apply for admission based on these guidelines if eight years have not elapsed since the date of losing the status.

Students with other nationalities who come to study in Taiwan under cultural cooperative agreements recommended by foreign government, institution, school or cultural organization are not subject to the previous restrictions.

The eight years' lapse mentioned previously is calculated beginning on the date of losing the status as verified officially by the Ministry of Interior until the first day of class on the university's calendar.

Article III International students may not apply for Master's Degree Program in the Recurrent Education Program sponsored by this university, nor courses offered at night or on weekends. However, those who already possess a foreigner's residence card or a permanent residence card, or those who are already in a Ministry of Education's approved international program, are not subject to this restriction.

Article IV International students applying for the undergraduate program, Master's program or the Ph.D. program must attach the following documentation, and present the application at the Center for International Academic Exchanges. All applications must be presented within the stipulated time period. Once passed the time period, no application shall be processed for any reason.

I. Admission application form.

- II. Transcript and certification of the highest academic degree received certified by Taiwan's Consulate, Representative Office or Foreign Affairs Office stationed overseas. (All documents must be translated into Chinese or English if the original document is in any language other than Chinese or English.)
- III. Statement of financial ability certified by Taiwan's Consulate.
- IV. Application fee.
- V. Other documentation as requested by the individual department (institute) or administrative unit.

For item #2 stated above regarding certification of highest academic degree records, all verification procedure must be conducted in accordance with Ministry of Education's standard procedures for verifying foreign academic records. Overseas Taiwanese schools and Overseas Chinese schools are not subject to this restriction.

International students who have graduated from a foreign country school in Taiwan or from a local high school's English language department may apply for admission to this university by providing a copy of the certificate of graduation and a copy of the transcript. These students are not subject to restrictions of item2, section 1 of this article and section 1 of article 7.

International students who have completed a Bachelor's degree or a higher academic degree in Taiwan may provide a copy of the certificate of graduation and a copy of the transcript and apply for the Master's program of this university. These students are not subject to restriction of item 2 of section 1.

Article V Admission quota for international students is on an add-on basis. The number of international students shall be limited to 10% of the admission quota for domestic students, while those without formal academic status are not included. (The quota for foreign students and overseas Chinese students is not included)

Article VI Departments accepting international students must establish the review process and admission standards for them, and must file those with the university for reference.

Article VII International students who have been drawn from schooling by a domestic university or college shall not be able to apply for admission under these guidelines.

Article VIII International students who violate section 1 of article 2 or article 7 of these guidelines and verified to be true shall be disqualified from

enrollment status or be dismissed their status as students. If the case is discovered after the student has graduated, the student will be ordered to return the certificate of graduation and graduation status shall be revoked in a public notice.

Article IX Individual departments (institutes) may sign academic exchange agreements with foreign universities without disrupting the normal instruction operations of the department and may accept international exchange students or foreigners with foreigner's residence card in Taiwan as non-degree students, all for the term of one year. All admitted students must present the foreigner's residence card prior to August 31st of the year in which they are accepted. Failure to present such documentation shall result in disqualification for enrollment. Students who have been accepted under a signed academic partnership agreement with a foreign university are not subject to this restriction.

Article X International students who arrive at the university after one-third of the semester's period shall not be admitted for the current academic year. Master's or Ph.D. students may register in the second semester with the approval of the Dean of the corresponding college. International students newly admitted into this university must provide health and accident insurance documentation upon registration, covering the period starting from arrival into the country up to 4 months. The insurance documentation must be certified by Taiwan's Consulate. Students who are already in the university must provide documentation of Taiwan's National Health Insurance and the validity must cover for the entire period that the student is in Taiwan. Students without insurance may pay insurance fees at registration and entrust the university with the processing of appropriate paperwork.

Article XI Non-degree students' registration and selection of courses shall be completed in the same manner as the degree students; certification of course subjects completed and their certificate of credit hours shall be issued by the university.

Article XII Non-degree students who wish to become degree students after the one-year period of study may do so by applying in compliance with article 4 of these guidelines.

Article XIII Once the non-degree students have been admitted into the formal degree program, courses taken previously with satisfactory grades may be exempt in accordance with *Course Exemption Guidelines*.

Article XIV International students with exceptional academic performance once

admitted into the university may apply for scholarship to the Center for International Academic Exchanges. Students recommended under cultural partnership agreements shall apply in accordance with the specific agreements.

The university may establish its own funding for international students scholarships and financial aids in order to encourage international students' application for admission into this university.

Article XV The application for admission of international students shall be processed and reviewed initially for completeness by the Center for International Academic Exchanges. Once the application passes the initial review, it shall be sent to the corresponding department (institute) for second review. Each department (institute) shall confirm an accepted list of students based on its own set of admission standards and send the list to the Center for International Academic Exchanges for compilation and for President's approval. The acceptance letters shall be mailed after the President's approval, and the Center shall send the list of accepted students to the corresponding Academic Affairs section for registration procedures.

Communication with foreign students, housing arrangements, daily routines and academic counseling shall be the responsibility of the Center for International Academic Exchanges. The Center shall also host non-regular counseling events for international students in each academic year and sponsor events for enhancing the internationalization of the campus and for promoting cultural exchanges between international students and domestic students.

Article XVI International students must abide by all laws and regulations of our nation as well as those of the university.

Article XVII Matters not covered by these guidelines shall be handled in accordance with Ministry of Education's *Regulations Regarding International Students Undertaking Studies in Taiwan* and the *Academic Policy* of this university.

Article XVIII These guidelines shall be implemented after being approved by the Academic Affairs meeting and filed for reference with the Ministry of Education; the same procedure applies to all amendments.