

# NATIONAL TAIWAN UNIVERSITY

## Enforcement Rules Governing Student Survey for the Selection of Outstanding Instructors

March 10, 1998      Passed by the 2,047<sup>th</sup> Administrative Meeting  
February 15, 2000      Amended and passed by the 2,142<sup>nd</sup> Administrative Meeting  
February 21, 2006      Amended and passed by the 2,422<sup>nd</sup> Administrative Meeting

- Article 1      The *National Taiwan University* (NTU or “the University”) *Enforcement Rules Governing Student Survey for the Selection of Outstanding Instructors* (“the Rules”) are formulated in accordance with Article 8 of the *Regulations Governing the Selection and Awarding of Outstanding Instructors*.
- Article 2      Student survey questionnaire shall consist of two sections. In the first section, all full-time (including jointly-appointed) and project-appointed instructors of all academic programs shall be listed so that students can select the instructors of the courses they have taken. In the second section, students shall list the top three instructors from among those in the first section.
- Article 3      Survey results for undergraduate students and graduate students shall be calculated separately. The sample size for the questionnaire shall be the total number of instructors selected in the first section. If the sample size does not reach the sample size  $N$ , the sample size shall be set as  $N$ . (The sample size  $N$  shall be between 20 and 40 persons for undergraduate departments and between 10 and 40 persons for graduate institutes. Each college shall independently specify the sample size for the survey according to the number of students in different academic programs. Each college shall also specify a maximum and minimum sample size; however, the minimum sample size may not be too small.)
- Article 4      In the second section of the questionnaire, 10 points shall be awarded to the instructor ranked in the first place, 8 points for second place, and 6 points for third place. If a student lists more than 3 instructors, only the top 3 shall be included in the cumulative score and the remaining instructors shall not be included in the calculation. The total score received by each instructor in this section shall then be divided by the sample size for that instructor. The resulting quotient is the normalized score of that instructor.
- Article 5      During statistical analysis, if the three instructors listed by a student in the second section of the questionnaire are not selected in the first section, the response shall be deemed invalid.
- Article 6      The selection committee formed by each academic program shall calculate the survey results for undergraduate students and graduate students separately. Instructors who have received a Distinguished Teaching Award in the past five years or who have won the award twice shall be excluded. Several instructors in the department and graduate institute shall be selected (if jointly selected by the department and graduate institute, the allocation of the awards shall be determined by the department/graduate institute) and the list shall be submitted to the college for the final selection.

Article 7 The Rules shall be passed by the Administrative Meeting and then implemented in Academic Year 2006–07.